



Jabatan Pembangunan Kemahiran
Kementerian Sumber Manusia, Malaysia

NATIONAL OCCUPATIONAL SKILLS STANDARD
(*STANDARD KEMAHIRAN PEKERJAAN KEBANGSAAN*)

G477-001-3:2023

FASHION RETAIL MERCHANDISING

PERDAGANGAN PERUNCITAN FESYEN

LEVEL 3

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Department of Skills Development (DSD)
Federal Government Administrative Centre
62530 PUTRAJAYA, MALAYSIA

NATIONAL OCCUPATIONAL SKILLS STANDARD

FASHION RETAIL MERCHANDISING

PERDAGANGAN PERUNCITAN FESYEN

LEVEL 3

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TABLE OF CONTENTS

Preface.....	i
Abbreviation.....	ii
Glossary	iii
List of Figure	v
List of Appendix.....	v
Acknowledgement	vi
STANDARD PRACTICE	1
1. Introduction.....	2
1.1 Occupation Overview.....	2
1.2 Rationale of NOSS Development	3
1.3 Rationale of Occupational Structure and Occupational Area Structure.....	4
1.4 Regulatory/Statutory Body Requirements Related to Occupation	4
1.5 Occupational Prerequisites.....	4
1.6 General Training Prerequisite for Malaysian Skills Certification System	4
2. Occupational Structure (OS)	5
3. Occupational Area Structure (OAS).....	5
4. Definition of Competency Levels.....	6
5. Award of Certificate	7
6. Occupational Competencies.....	7
7. Work Conditions.....	7
8. Employment Prospects	8
9. Up Skilling Opportunities	9
10. Organisation Reference for Sources of Additional Information	10
11. Standard Technical Evaluation Committee	12
12. Standard Development Committee	13
STANDARD CONTENT	14
13. Competency Profile Chart (CPC)	15
14. Competency Profile (CP).....	18
CURRICULUM OF COMPETENCY UNIT	30
15. Curriculum of Competency Unit.....	31
15.1 Collate fashion retail merchandising data.	31
15.2 Perform fashion products specifications checking activities.	47
15.3 Perform fashion merchandising inventory control.	63
15.4 Perform fashion visual merchandising.....	70

15.5 Perform fashion retail operation support functions.	85
15.6 Provide fashion styling assistance.	94
16. Delivery Mode	104
17. Tools, Equipment and Materials (TEM)	105
18. Competency Weightage	108
APPENDICES	110
19. Appendices.....	111
19.1 Appendix A: Competency Profile Chart For Teaching & Learning (CPC _{PdP}) 111	
19.2 Appendix B: Element Content Weightage	115

Preface

Standard Definition

The National Occupational Skills Standard (NOSS) is a Standard document that outlines the **minimum** competencies required by a skilled worker working in Malaysia for a particular area and level of occupational, also the path to achieve the competencies. The competencies are based on the needs of employment, according to the career structure for the occupational area and developed by industry experts and skilled workers.

The National Competency Standard (NCS) is a Standard document that outlines the competencies required by a skilled worker in Malaysia.

Description of Standard Components

The document is divided into three (3) components which includes: -

Component I Standard Practice

This component is about the information related to occupational area including introduction to the industry, Standard requirements, occupational structure, levelling of competency, authority and industry requirements as a whole.

Component II Standard Content

This component is a reference to industry employers in assessing and improving the competencies that is required for a skilled worker. The competencies are specific to the occupational area. The component is divided into two (2) section which are the chart (Competency Profile Chart, CPC) and details of the competencies (Competency Profile, CP).

Component III Curriculum of Competency Unit

This component is a reference for the training personnel to identify training requirements, design the curriculum, and develop assessment. The training hours that included in this component is based on the recommendations by the Standard Development Committee (SDC). If there are modifications to the training hours, the Department provides the medium for discussion and consideration for the matter.

Abbreviation

1	CP	Competency Profile
2	CPC	Competency Profile Chart
3	CoCU	Curriculum of Competency Unit
4	CU	Competency Unit
5	DSD	Department of Skills Development
6	IT	Industry Technological Advances
7	JPS	<i>Jawatankuasa Pembangunan Standard</i> (Standard Development Committee)
8	JTPS	<i>Jawatankuasa Teknikal Penilaian Standard</i> (Standard Technical Evaluation Committee)
9	JTS	<i>Jawatankuasa Teknikal Standard</i> (Standard Technical Committee)
10	M&A	Management and Administration
11	MATAC	Malaysian Textile and Apparel Centre
12	MPKK	<i>Majlis Pembangunan Kemahiran Kebangsaan</i> (National Skills Development Council)
13	MSAD	Malaysian Skills Advanced Diploma
14	MSC	Malaysian Skills Certificate
15	MSD	Malaysian Skills Diploma
16	NOSS	National Occupational Skills Standard
17	OAS	Occupational Area Structure
18	OS	Occupational Structure
19	OSH	Occupational Safety and Health
20	PdP	<i>Pengajaran dan Pembelajaran</i> (Teaching and Learning)
21	SD	Sustainable Development
22	SKM	Sijil Kemahiran Malaysia
23	SKU	Stock Keeping Unit
24	TEM	Tools, Equipment and Materials

Glossary

- | | | |
|----|------------------------------|---|
| 1 | Apparel | Clothing products sold in retail stores including casual wear, sportswear, office wear, evening wear, bridal wear and Undergarments. |
| 2 | Colour swatch | A sampling of colour on some sort of substrate such as paper or cloth. |
| 3 | Danger stock level | The level below which stocks should not fall in any case. |
| 4 | Fashion accessories | Items used to contribute, in a secondary manner, to an individual's outfit. Accessories are often chosen to complete an outfit and complement the wearer's look. They have the capacity to further express an individual's identity and personality. |
| 5 | Fashion concept | A collection of ideas that will influence the type of fashion products that will be promoted by retail stores or fashion house. |
| 6 | Fashion leather goods | Any consumer product made of leather for example, clothing, shoes, bags, belts and fashion accessories. |
| 7 | Fashion products | Include apparel, fashion accessories, footwear and fashion leather goods. |
| 8 | Fashion retail merchandising | A key retail function that manages and coordinates development, buying, planning, sourcing, and distribution of fashion products in the supply chain to offer the right merchandise that will satisfy a specific target market's needs and optimise the profitability of the company. |
| 9 | Fashion styling | The art and practice of styling clothes through their combination to create certain looks that are aesthetically pleasing, which at the same time is appropriate for the occasion that the wearing engages in. |
| 10 | Fashion trends | Popular styles of clothing and accessories that are spread across a population at a particular moment in time and place. |
| 11 | Footwear | Things that people wear on their feet, for example shoes and boots. |
| 12 | Layout design | Process of arranging visual elements like text, images and shapes. |
| 13 | Layout plan | Plan indicating configuration and sizes of fashion display areas. |
| 14 | Planogram | A diagram that shows how and where specific retail products should be placed on retail shelves or displays to increase customer purchases. |
| 15 | Point of sale system | The hardware and software that allow your businesses to accept payments from customers and keep track of sales. |

- 16 Safety stock level Stock level that protects a business against the sudden demand surges and inaccurate market forecasts that can happen during a busy or festive season
- 17 Silhouette The overall shape or outline that a fashion item creates rather than all the little details.
- 18 Stock Keeping Unit (SKU) A unique code consisting of letters and numbers that identify characteristics about each product, such as manufacturer, brand, style, colour, and size
- 19 Sustainable fashion A term describing products, processes, activities, and stakeholders (policymakers, brands, consumers) aiming to achieve a carbon-neutral fashion industry, built on equality, social justice, animal welfare, and ecological integrity.
- 20 Technical pack (Tech pack) Also known as specification sheets, is a set of documents created by designers to explain their design to a manufacturer so that they can turn this information into a finished product.
- 21 Technical drawing A design blueprint created by a fashion designer.
- 22 Vendor An individual or company that offers fashion products to fashion retail companies.
- 23 Visual merchandising A marketing practice that uses floor plans, colour, lighting, displays, technology, and other elements to attract customer attention. Its ultimate purpose is to use the retail space to generate more sales.

List of Figure

1. Figure 1 Occupational Structure for Fashion Retail Merchandising
2. Figure 2 Occupational Area Structure for Fashion Retail Merchandising

List of Appendix

1. Appendix A Competency Profile Chart for Teaching & Learning (CPC_{PdP})
2. Appendix B Element Content Weightage

Acknowledgement

The Director General of the Department of Skills Development (DSD) would like to extend his gratitude to the National Skills Development Council (MPKK), Standard Technical Committee (JTS), Standard Technical Evaluation Committee (JTPS), Standard Development Committee (JPS), and organisation and individuals who have been involved directly or indirectly for the contribution, persistence, and support in the development of this Standard until it is completed.

STANDARD PRACTICE
NATIONAL OCCUPATIONAL SKILLS STANDARD (NOSS) FOR:
FASHION RETAIL MERCHANDISING
LEVEL 3

1. Introduction

Fashion is a dynamic industry at the core of fast-moving consumer goods. The fashion industry includes the production, supply, distribution, and retail sales of apparel, fashion accessories and footwear, supported by a workforce both in the manufacturing and retail side of the industry. According to the Ministry of International Trade and Industry (MITI), the textile, apparel and footwear industry contributed RM1.21 billion or 0.3 per cent to the gross domestic product (GDP) in the second quarter (Q2) of 2022. While the sector's contribution may seem small based on economic indicators, it has become a global trendsetter in its own field. Malaysia is home to many major companies who serve as key global supply chain providers of textile and garment manufacturing for international brands. The industry's growth will depend on building a stronger and more comprehensive ecosystem that focusses on talent, skills, innovation, industry 4.0 technologies such as automation and digitalisation and the adoption of green practices for it to stand out globally, in line with the environmental, social and governance (ESG) principles.¹

Retailing is defined as the process of selling merchandise to consumers that offer value and engagement through a successful exchange of goods and services. The retail industry has transformed and evolved over the last several decades, launched through technological development. The distribution channels have extended from the stationary bricks and mortar stores to e-commerce, online retailers and unified commerce that integrates all the sales channels. The restrictions imposed during the pandemic also contribute to this development. Fashion retailing activities need strategic planning, and analytical methodology viewed from several perspectives: the consumer, the competition, the category and the retail company. Fashion merchandising plays a critical role in ensuring the success of these strategies.

1.1 Occupation Overview

Fashion retail merchandising can be defined as the key retail function that manages and coordinates development, buying, planning, sourcing, and distribution of fashion products in the supply chain to offer the right merchandise that will satisfy a specific target market's need and optimise the profitability of the company.

In the fashion retail industry, merchandisers work closely with buyers and designers to curate and plan what merchandise to stock by analysing customers' past buying patterns. Based on the latest fashion trends and insights drawn from sales data, they forecast, plan, develop products, and make stocking decisions that will drive revenue. Fashion merchandisers also work with visual merchandisers or marketing to conceptualise store displays and promotional campaigns. Merchandisers are also responsible for keeping track of inventory to ensure a balance in supply and demand. This dynamic role of merchandisers requires well-developed quantitative skills, the ability to discover trends and interrelationships between sales and stock figures, excellent interpersonal, communication, organisation and time management skills, as well as a good sense of fashion styling to create complete looks that are aesthetically pleasing and suitable for the

¹ Textile, apparel, footwear industry contributed RM1.21 bln to GDP in Q2 — MITI Retrieved 10 November from <https://www.mida.gov.my/mida-news/textile-apparel-footwear-industry-contributed-rm1-21-bln-to-gdp-in-q2-miti/>

occasion, environment and target market. Fashion merchandisers' decisions can considerably impact the success of the retailers for which they work.

Merchandising assistants support merchandisers in carrying out all the activities as described above to facilitate the smooth operation of the supply chain. They assist merchandisers in collating fashion retail merchandising data, coordinating product specifications checking activities, controlling inventory, performing visual merchandising, supporting retail store operation and assisting in fashion styling.

Fashion retail merchandising, as profiled in this new NOSS, focuses on the roles and competency requirements of merchandising assistants in the retailing of apparel, fashion accessories, footwear and fashion leather goods.

1.2 Rationale of NOSS Development

Merchandiser is one of the job titles facing a critical skills shortage listed in the Textile, Apparel, Footwear and Retail Industry Occupational Framework 2018.² According to this report, manufacturing and retail of textiles, apparel and footwear are facing severe difficulty in recruiting competent talent especially among young people. Thus, there is a need to develop initiatives to attract and train young talent in these critical job areas.

The NOSS for merchandising in the manufacturing section namely TA-024-2:2016 Apparel Merchandising Operation and TA-024-3:2016 Apparel Merchandising Operation developed in 2016 are still applicable. Referring to the NOSS Registry, there are two NOSS for retail operation under Division G47 of MSIC 2008 namely DT-010-3:2014 Retail Operation (Department) for a big scale retail operation in hypermarkets and G471-001-3:2018 Retail Outlet Operations for a small-scale retail operation. The Malaysian Textile and Apparel Centre (MATAC), as the Industry Lead Body (ILB) for the textile and apparel industry has recommended for a NOSS to be specifically developed for Retail Sale of Other Goods in Specialised Stores focussing on clothing, footwear and textile under G477 group of MSIC 2008.

In the fashion industry, increasingly more fashion-conscious consumers are demanding a style that matches their personality, lifestyle, career goals and body type. Besides having a sense of style, fashion merchandisers combine strategic analytical insights, marketing, and management skills to ensure the products sold will maximise profit. Hence, a standard that specifies both analytical and fashion styling competencies is required to provide a reference for the profession to define its competency requirements, develop training programmes, charter career path and benchmark for best practices.

This Fashion Retail Merchandising NOSS is a new standard developed based on the above rationales.

² Textile, Apparel, Footwear and Retail Industry Occupational Framework, 2018

1.3 Rationale of Occupational Structure and Occupational Area Structure

The duties and tasks of fashion retail merchandisers require high cognitive thinking to analyse target market preferences and buying behaviour, creativity in styling, and excellent communication and interpersonal skills to liaise with internal and external stakeholders in their service-oriented job. Merchandisers are supported by merchandising assistants who coordinate and follow-up on these activities. Moreover, in the fashion retail industry, the level of merchandising assistants is equivalent to Level 3 as defined in NOSS.

A person at this level is competent in performing a broad range of varied work activities in various contexts, most of which are complex and non-routine. There is also considerable responsibility, autonomy and control or guidance of others. Hence, the development panel for this NOSS recommends that this job area starts at Level 3.

1.4 Regulatory/Statutory Body Requirements Related to Occupation

The occupation of Fashion Retail Merchandising in general is subject to the following acts and regulatory requirements:

- a) Ministry of Domestic Trade and Cost of Living Acts/Policies/ Guidelines:
 - i) Consumer Protection (Amendment) Act 2017;
 - ii) Electronic Commerce Act 2006;
 - iii) Registration of Businesses Act 1956;
 - iv) Copyright Act 1987;
 - v) Trade Description Act 2011; and
 - vi) Trademarks Act 2019.
- b) Ministry of Communication and Digital through Communications and Multimedia 1998 (Act 588).
- c) Ministry of Human Resources through Occupational Safety and Health (Amendment) Act 2022.
- d) Ministry of International Trade (MITI).

1.5 Occupational Prerequisites

The occupational prerequisites for a merchandising assistant may include:

- a) Certificate or experience in merchandising/fashion design/retail and supply chain or any related field; and
- b) Not colour blind (verified by medical practitioner).

1.6 General Training Prerequisite for Malaysian Skills Certification System

The minimum requirement to register for Fashion Retail Merchandising Level 3 at accredited training centres is the ability to speak and write in Bahasa Malaysia and/or English. Nevertheless, the accredited training centres can specify other requirements for their prospective trainees.

2. Occupational Structure (OS)

Section	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles			
Group	(477) Retail sale of other goods in specialised stores			
Area	Retail sale of clothing, footwear, and leather articles in specialised stores			
	Merchandising	Retail Store Operation	Sales	Marketing
Level 5	Merchandising Executive/ Assistant Buyer	Retail Manager	Sales Manager	Marketing Manager
Level 4	Merchandiser	Retail Executive	Sales Executive	Marketing Executive
Level 3	Merchandising Assistant	Retail Supervisor	Sales Supervisor/ Sales Leader	Marketing Coordinator
Level 2	No Job Title	Retail Assistant	Sales Promoter	No Job Title
Level 1	No Job Title	No Job Title	Sales Assistant	No Job Title

Figure 1: Occupational Structure for Fashion Retail Merchandising

3. Occupational Area Structure (OAS)

Section	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles			
Group	(477) Retail sale of other goods in specialised stores			
Area	Retail sale of clothing, footwear, and leather articles in specialised stores			
	Merchandising	Retail Store Operation	Sales	Marketing
Level 5	Fashion Retail Merchandising Management	Marketing Management		
Level 4	Fashion Retail Merchandising	Retail Administration	Sales Administration	Marketing Administration
Level 3	Fashion Retail Merchandising	Retail Supervision	Sales Supervision	Marketing Coordination
Level 2	No Job Title	Retail Operation	Sales Operation	No Job Title
Level 1	No Job Title	No Job Title		No Job Title

Figure 2: Occupational Area Structure for Fashion Retail Merchandising

4. Definition of Competency Levels

The NOSS is developed for various occupational areas. Below is a guideline of each NOSS Level as defined by the Department of Skills Development, Ministry of Human Resources, Malaysia.

- Level 1: Competent in performing a range of varied work activities, most of which are routine and predictable.
- Level 2: Competent in performing a significant range of varied work activities, performed in a variety of contexts. Some of the activities are non-routine and required individual responsibility and autonomy.
- Level 3: Competent in performing a broad range of varied work activities, performed in a variety of contexts, most of which are complex and non-routine. There is considerable responsibility and autonomy and control or guidance of others is often required.
- Level 4: Competent in performing a broad range of complex technical or professional work activities performed in a wide variety of contexts and with a substantial degree of personal responsibility and autonomy. Responsibility for the work of others and allocation of resources is often present.
- Level 5: Competent in applying a significant range of fundamental principles and complex techniques across a wide and often unpredictable variety of contexts. Very substantial personal autonomy and often significant responsibility for the work of others and for the allocation of substantial resources features strongly, as do personal accountabilities for analysis, diagnosis, planning, execution and evaluation.

5. Award of Certificate

The Director General may award, to any person upon conforming to the Standards the following skills qualifications as stipulated under the National Skills Development Act 2006 (Act 652):

- a) Malaysian Skills Certificate (MSC); or
- b) Statements of Achievement.

6. Occupational Competencies

The Fashion Retail Merchandising Level 3 personnel are competent in performing the following core competencies:

- a) Collate fashion retail merchandising data;
- b) Perform fashion products specifications checking activities;
- c) Perform fashion merchandising inventory control;
- d) Perform fashion visual merchandising;
- e) Perform fashion retail operation support functions; and
- f) Provide fashion styling assistance.

For added value, the Fashion Retail Merchandising Level 3 personnel are competent in performing the following elective competencies: -

- a) M731-001-3:2021-C04 Execute e-commerce marketing activities.

7. Work Conditions

Some of merchandising assistants' most common working environments include retail stores, fashion design companies, boutiques and buying houses. Fashion merchandising is an active job. Merchandising assistants carry out product research, follow-up on product development and plan displays, but more of their time is spent traveling and liaising with internal and external stakeholders. Hence, merchandising assistants need both the ability to work independently and collaborate with others. Although they generally work office hours, their work may include overtime especially during peak seasons.

8. Employment Prospects

This career offers a variety of work environments depending on one's specific interests. A person with this qualification may work in the following positions:

- a) Merchandising assistant;
- b) Visual merchandising assistant;
- c) Personal shopper;
- d) Retail supervisor;
- e) Wardrobe assistant;
- f) Personal stylist;
- g) Fashion event display coordinator;
- h) Fashion stylist; and
- i) Fashion business owner.

Merchandising assistants' salary depends on various factors such as employment policies, types of organisations and working experience. According to *Panduan Gaji Permulaan 200 Pekerjaan Terpilih Berasaskan Kemahiran, Edisi Kedua (2020)*³, the starting salary of a Malaysian Skills Certificate Level 3 holder was RM1700. However, this starting salary was based on the minimum wage of RM1200 in 2020. The new Minimum Wages Order 2022, gazetted on 27 April 2022, stipulates that the minimum monthly wage payable to an employee is RM1500.⁴ Thus, a new edition of the guide may list a higher starting salary for the Level 3 certificate graduates. Job search websites also indicate that many companies are willing to offer a higher salary than the national minimum wage stipulation for this position. The salary trajectory of merchandising assistants differs between locations and employers. According to Payscale, the average annual salary for a merchandising assistant is RM 32,400, with a base annual salary ranging from RM16000 to RM42000.⁵ Another job search website, indeed.com, states that the average monthly salary for a merchandising assistant is RM 2,220 in Malaysia.⁶

³ *Panduan Gaji Permulaan 200 Pekerjaan Terpilih Berasaskan Kemahiran, Edisi Kedua (Tahun 2020)*, Kementerian Sumber Manusia Malaysia

⁴ Minimum Wages (Amendment) Order 2022

⁵ https://www.payscale.com/research/MY/Job=Merchandising_Assistant/Salary

⁶ <https://malaysia.indeed.com/career/merchandising-assistant/salaries>

9. Up Skilling Opportunities

With regards to upskilling opportunities, merchandising assistants may pursue a speciality or advanced certification in related fields such as fashion image and styling, image branding, make-up and hairdo, advertising, fashion design software applications, communication, retail management, design, and marketing offered under upskilling job schemes and fashion academies. Organisations with established brands also offer speciality courses for their employees.

10. Organisation Reference for Sources of Additional Information

The following organisations can be referred as sources of additional information which can assist in defining the document's contents.

- a) Ministry of International Trade and Industry (MITI),
Menara MITI, Jalan Sultan Haji Ahmad Shah,
50622 Kuala Lumpur,
MALAYSIA
Contact Number: (603) 8000 8000
Official Website: www.miti.gov.my
Official Email: webmiti@miti.gov.my

- b) Malaysia External Trade Development Corporation (MATRADE),
Menara MATRADE, Jalan Sultan Haji Ahmad Shah,
50480 Kuala Lumpur,
MALAYSIA
Contact Number: (603) 6207 7077
Official Website: www.matrade.gov.my
Official Email: communication@matrade.gov.my

- c) Malaysian Textile and Apparel Centre (MATAC),
C-9-4, Megan Avenue 1,
189 Jalan Tun Razak,
50400 Kuala Lumpur,
MALAYSIA
Contact Number: (603) 2162 5148
Official Website: www.matac.com.my
Official Email: info@matac.com.my

- d) Malaysian Textile Manufacturers Association (MTMA),
C-9-4, Megan Avenue 1,
189 Jalan Tun Razak,
50400 Kuala Lumpur,
MALAYSIA
Contact Number: (603) 2162 1587
Official Website: www.mtma.org.my
Official Email: admin@mtma.org.my

- e) Malaysian Knitting Manufacturers Association (MKMA),
12-1, Jalan Megat,
83000 Batu Pahat,
Johor,
MALAYSIA
Contact Number: (603) 2162 1587
Official Website: www.mkma.org
Official Email: mkma@mkma.org

- f) Malaysia Retailers Association (MRA),
A-11-11 & A-11-12, Level 11,
Tower A, Menara UOA Bangsar,
No. 5, Jalan Bangsar Utama 1,
59000 Kuala Lumpur,
MALAYSIA
Contact Number: (603) 2284 8322
Official Website: www.mra.com.my
Official Email: enquiry@mra.com.my

- g) Malaysian Retailer-Chains Association (MRCA),
A-05-02,3,3A Block A, Level 5,
Sky Park One City, Jalan USJ 25/1,
47650 Subang Jaya,
Selangor,
MALAYSIA
Contact Number: (603) 5882 4333
Official Website: www.mrca.org.my
Official Email: mrca.secretariat@gmail.com

- h) Malaysian Footwear Manufacturers Association (MFMA),
63, 1st Floor, Jalan 2/90,
Taman Pertama,
56100 Kuala Lumpur,
MALAYSIA
Contact Number: (603) 9285 5382
Official Website: www.malaysiafootwear.com
Official Email: mfma08@gmail.com

- i) International Textile and Apparel Association (ITAA),
PO Box 3643,
Cary, NC 27519-3643,
Contact Number: 919-297-8133
Official Website: <https://itaaonline.org/default.aspx>
Official Email: info@itaaonline.org

11. Standard Technical Evaluation Committee

NO	NAME	POSITION & ORGANISATION
CHAIRMAN		
1	Ts. Yuslan bin Yasok	Deputy Director Department of Skills Development
2	Ts. Mahazrul bin Kamarrudin	Principal Assistant Director Department of Skills Development
EVALUATION PANEL		
1	Redha Norlaziha binti Sulaiman	Producer Jabatan Penyiaran Malaysia
2	Zalyana binti Yusop	Store Manager Cotton On
3	Daniel Chong Sau Siung	Managing Director Woodpecker Leatherland Sdn. Bhd.
SECRETARIAT		
1	Mazlan bin Mohamed	Skills Development Officer Department of Skills Development
2	Zainal bin Abdul Jalil	Skills Development Officer Department of Skills Development

12. Standard Development Committee**FASHION RETAIL MERCHANDISING****LEVEL 3**

NO	NAME	POSITION & ORGANISATION
DEVELOPMENT PANEL		
1	Ts. Rohaya Binti Sulong	Deputy Principal Institut Kemahiran Baitulmal (MAIWP)
2	Norulaini binti Mohd Ramly	Lecturer Politeknik Ibrahim Sultan
3	Arefen bin Zaidin	Creative Director Portmanteau Sdn. Bhd.
4	Mahyuddin bin Sidik	Fashion Designer Molec Image Sdn. Bhd.
5	Ibrahim bin Abdullah	Fashion Designer Larney Sdn. Bhd.
6	Jamalruddin bin Hj Zamahuri	Senior Lecturer Tunku Abdul Rahman University College
7	Hairul Nizam bin Mohd Amran	Director Suit Legacy Enterprise
8	Siti Mazlinah binti Chick	Manager Zufar Resources
9	Ts. Hairul Akmal bin Muhamad	Fashion Consultant Persona Akmal Muhamad
10	Zarina binti Abu Sidik	Wardrobe Stylist On Set Pro Resources
FACILITATOR		
1	Nabilah Ooi binti Abdullah	CIAST/PPL/FDS-0119/2013 Precious Galaxy Sdn. Bhd.

STANDARD CONTENT
NATIONAL OCCUPATIONAL SKILLS STANDARD (NOSS) FOR:
FASHION RETAIL MERCHANDISING
LEVEL 3

13. Competency Profile Chart (CPC)

SECTION	(G) WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES		
GROUP	(477) RETAIL SALE OF OTHER GOODS IN SPECIALISED STORES		
AREA	FASHION RETAIL MERCHANDISING		
NOSS TITLE	FASHION RETAIL MERCHANDISING		
NOSS LEVEL	THREE (3)	NOSS CODE	G477-001-3:2023

←COMPETENCY UNIT→		←WORK ACTIVITIES→			
CORE	COLLATE FASHION RETAIL MERCHANDISING DATA	COMPILE APPAREL PRODUCT DATABASE	COMPILE FASHION ACCESSORIES PRODUCT DATABASE	COMPILE FOOTWEAR PRODUCT DATABASE	COMPILE FASHION LEATHER GOODS PRODUCT DATABASE
	G477-001-3:2023-C01	G477-001-3:2023- C01-W01	G477-001-3:2023- C01-W02	G477-001-3:2023- C01-W03	G477-001-3:2023- C01-W04
	PERFORM FASHION PRODUCTS SPECIFICATIONS CHECKING ACTIVITIES	COORDINATE APPAREL SPECIFICATIONS CHECKING ACTIVITIES	COORDINATE FASHION ACCESSORIES SPECIFICATIONS CHECKING ACTIVITIES	COORDINATE FOOTWEAR SPECIFICATIONS CHECKING ACTIVITIES	COORDINATE FASHION LEATHER GOODS SPECIFICATIONS CHECKING ACTIVITIES
	G477-001-3:2023-C02	G477-001-3:2023- C02-W01	G477-001-3:2023- C02-W02	G477-001-3:2023- C02-W03	G477-001-3:2023- C02-W04

←COMPETENCY UNIT→		←WORK ACTIVITIES→				
CORE	PERFORM FASHION MERCHANDISING INVENTORY CONTROL	HANDLE FASHION PRODUCT STOCK KEEPING UNIT (SKU)	MONITOR FASHION PRODUCTS STOCK LEVEL	CATALOGUE FASHION PRODUCTS INVENTORY		
	G477-001-3:2023-C03	G477-001-3:2023-C03-W01	G477-001-3:2023-C03-W02	G477-001-3:2023-C03-W03		
	PERFORM FASHION VISUAL MERCHANDISING	SET UP APPAREL PRODUCT VISUAL MERCHANDISING	SET UP FASHION ACCESSORIES VISUAL MERCHANDISING	SET UP FOOTWEAR VISUAL MERCHANDISING	SET UP FASHION LEATHER GOODS VISUAL MERCHANDISING	
G477-001-3:2023-C04	G477-001-3:2023-C04-W01	G477-001-3:2023-C04-W02	G477-001-3:2023-C04-W03	G477-001-3:2023-C04-W04		
PERFORM FASHION RETAIL OPERATION SUPPORT FUNCTIONS	MONITOR FASHION VISUAL MERCHANDISING	TRACK STORE FASHION STOCK ALLOCATION	COLLABORATE ON FASHION PROMOTION ACTIVITIES			
G477-001-3:2023-C05	G477-001-3:2023-C05-W01	G477-001-3:2023-C05-W02	G477-001-3:2023-C05-W03			

←COMPETENCY UNIT→		←WORK ACTIVITIES→		
CORE	PROVIDE FASHION STYLING ASSISTANCE	ASSIST FASHION SEASONAL STYLING	ASSIST FASHION CONCEPT STYLING	ASSIST FASHION FESTIVE STYLING
	G477-001-3:2023-C06	G477-001-3:2023- C06-W01	G477-001-3:2023- C06-W02	G477-001-3:2023- C06-W03

Note: The Elective Competency is taken from M731-001-3:2021 Digital Marketing Operation Level 3:
M731-001-3:2021-C04 Execute e-commerce marketing activities.

14. Competency Profile (CP)

SECTION	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles		
GROUP	(477) Retail sale of other goods in specialised stores		
AREA	Fashion Retail Merchandising		
NOSS TITLE	Fashion Retail Merchandising		
NOSS LEVEL	Three (3)	NOSS CODE	G477-001-3:2023

CU TITLE & CU CODE	Collate fashion retail merchandising data. G477-001-3:2023-C01
CU DESCRIPTOR	<p>Collate fashion retail merchandising data describes the competencies to gather and organise fashion products data, vendors information and fashion sales performance data obtained from various sources such as point of sales (POS) system and retail store records.</p> <p>The person who is competent in this CU should be able to compile apparel products data, compile fashion accessories product data, compile footwear product data and compile fashion leather goods product data.</p> <p>The outcome of this CU is a systematic collation of fashion retail merchandising data that can help merchandisers make informed decisions in curating and planning what merchandise to stock for the target market.</p>

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
1. Compile apparel product database.	2.1 Organise apparel products information. 2.2 Organise apparel products' vendors information. 2.3 Classify apparel products sales performance. 2.4 Update apparel products database.	2.1 Apparel products information such as types, specifications and price obtained and organised in database according to given instructions. 2.2 Apparel products vendors information including Business contact details and range of products obtained and organised in database according to given instructions. 2.3 Apparel products sales performance data classified as fast, slow and non-moving fashion products based on sales statistics. 2.4 Apparel products database updated regularly according to given time frame.

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
2. Compile fashion accessories product database .	2.1 Organise fashion accessories information. 2.2 Organise fashion accessories vendors information. 2.3 Classify fashion accessories sales performance. 2.4 Update fashion accessories product database.	3.1 Fashion accessories information such as types, specifications and price obtained and organised in database according to given instructions. 3.2 Fashion accessories vendors information including Business contact details and range of products obtained and organised in database according to given instructions. 3.3 Fashion accessories sales performance data classified as fast, slow and non-moving fashion products based on sales statistics. 3.4 Fashion accessories database updated regularly according to given time frame.
3. Compile footwear product database.	3.1 Organise footwear information. 3.2 Organise apparel product vendors information. 3.3 Classify apparel product sales performance. 3.4 Update footwear product database.	3.1 Footwear information such as types, specifications and price obtained and organised in database according to given instructions. 3.2 Footwear vendors information including Business contact details and range of products obtained and organised in database according to given instructions. 3.3 Footwear sales performance data classified as fast, slow and non-moving fashion products based on sales statistics. 3.4 Footwear database updated regularly according to given time frame.
4. Compile fashion leather goods product database.	4.1 Organise fashion leather goods information. 4.2 Organise fashion leather goods vendors information. 4.3 Classify fashion leather goods sales performance. 4.4 Update fashion leather goods product database.	3.5 Fashion leather goods information such as types, specifications and price obtained and organised in database according to given instructions. 3.6 Fashion leather goods vendors information including Business contact details and range of products obtained and organised in database according to given instructions. 3.7 Fashion leather goods sales performance data classified as fast, slow and non-moving fashion products based on sales statistics. Fashion leather goods database updated regularly according to given time frame.

CU TITLE & CU CODE	Perform fashion products specifications checking activities. G477-001-3:2023-C02
CU DESCRIPTOR	<p>Perform fashion products specifications checking activities describes the competencies required to coordinate activities for checking fashion products specifications to ensure compliance with the technical package (tech pack) requirements as per company order from the vendors.</p> <p>The person who is competent in this CU should be able to coordinate apparel specifications checking activities, coordinate fashion accessories specifications checking activities, coordinate footwear specifications checking activities and coordinate fashion leather goods specifications checking activities.</p> <p>The outcome of this CU is procurement of fashion products that complies with retail store tech pack and order requirements.</p>

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
1. Coordinate apparel specifications checking activities.	1.1 Assist apparel product prototype fitting. 1.2 Obtain apparel product checking activities information. 1.3 Check apparel product specifications. 1.4 Report apparel product checking status to superior.	1.1 Apparel prototype fitting activities coordinated until prototype approval is obtained from superior. 1.2 Types and specifications of apparel, vendor information and product checking timeline determined according to given instructions. 1.3 Apparel product design, dimension, colour, material, finishing, branding logo, detailing and product care information checked according to tech pack. 1.4 Apparel product checking activities records compiled and reported according to given timeline.
2. Coordinate fashion accessories specifications checking activities.	2.1 Assist fashion accessories product prototype fitting. 2.2 Obtain fashion accessories product checking activities information. 2.3 Check fashion accessories product specifications.	2.1 Fashion accessories fitting activities coordinated until prototype approval is obtained from superior. 2.2 Types and specifications of fashion accessories, vendor information and product checking timeline determined according to given instructions. 2.3 Fashion accessories product design, dimension, colour, material, finishing, branding logo, detailing and product care information checked according to tech pack.

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
	2.4 Report fashion accessories product checking status to superior.	2.4 Fashion accessories product checking activities records compiled and reported according to given timeline.
3. Coordinate footwear specifications checking activities.	3.1 Assist footwear product prototype fitting. 3.2 Obtain footwear product checking activities information. 3.3 Check footwear product specifications. 3.4 Report footwear product checking status to superior.	3.1 Footwear prototype fitting activities coordinated until prototype approval is obtained from superior. 3.2 Types and specifications of footwear, vendor information and product checking timeline determined according to given instructions. 3.3 Footwear product design, dimension, colour, material, finishing, branding logo, detailing and product care information checked according to tech pack. 3.4 Footwear product checking activities records compiled and reported according to given timeline.
4. Coordinate fashion leather goods specifications checking activities.	4.1 Assist fashion leather goods product prototype fitting. 4.2 Obtain fashion leather goods product checking activities information. 4.3 Check fashion leather goods product specifications. 4.4 Report fashion leather goods product checking status to superior.	4.1 Fashion leather goods prototype fitting activities coordinated until prototype approval is obtained from superior. 4.2 Types and specifications of fashion leather goods, vendor information and product checking timeline determined according to given instructions. 4.3 Fashion leather goods product design, dimension, colour, material, finishing, branding logo, detailing and product care checked according to tech pack. 4.4 Fashion leather goods product checking activities records compiled and reported according to given timeline.

CU TITLE & CU CODE	Perform fashion merchandising inventory control. G477-001-3:2023-C03
CU DESCRIPTOR	<p>Perform fashion merchandising inventory control describes the competencies to monitor and maintain inventory records.</p> <p>The person who is competent in this CU should be able to handle fashion product SKU, monitor fashion products stock level, and catalogue fashion products inventory.</p> <p>The outcome of this CU is effective inventory control that will ensure a supply-demand balance as well as systematic cataloguing of fashion products for easy information access and retrieval.</p>

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
1. Handle fashion product Stock Keeping Unit (SKU).	1.1 Identify fashion product SKU. 1.2 Check fashion product SKU. 1.3 Update inventory records.	1.1 Fashion products SKU codes identified according to type of fashion product. 1.2 Fashion products SKU codes checked for each category product. 1.3 Fashion products inventory records updated according to company inventory system.
2. Monitor fashion products stock level.	2.1 Identify minimum stock requirement. 2.2 Check stock level. 2.3 Categorise stock performance. 2.4 Update stock level records.	2.1 Minimum stock requirement identified according to organisation inventory requirements. 2.2 Stock level checked against minimum stock requirements. 2.3 Fashion stock categorised into fast-, slow- and non-moving items. 2.4 Stock level records updated according to company inventory system.
3. Catalogue fashion products inventory.	3.1 Compile fashion products data. 3.2 Produce internal fashion products catalogue. 3.3 Update internal fashion products catalogue.	3.1 Types of products, SKU, promotional products, price, photos and promotion dates information compiled and checked. 3.2 Internal fashion product catalogue produced according to company format and submitted for approval. 3.3 Internal fashion product catalogue updated regularly and promptly within the specified time frame.

CU TITLE & CU CODE	Perform fashion visual merchandising. G477-001-3:2023-C04
CU DESCRIPTOR	<p>Perform fashion visual merchandising describes the competencies to present, arrange and display fashion products in a way that highlights the products features and appeal. Visual merchandising services are required in stores, shop windows, fashion events, sales and promotion venues, and online channels.</p> <p>The person who is competent in this CU should be able to set up apparel product visual merchandising, set up fashion accessories visual merchandising, set up footwear visual merchandising and set up fashion leather goods visual merchandising.</p> <p>The outcome of this CU is a creative and optimal visual display that will attract, engage and motivate customers towards making purchase and contribute to retail brand strategy.</p>

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
1 Set up apparel product visual merchandising.	1.1 Determine apparel visual display layout. 1.2 Install apparel visual display fixtures and props. 1.3 Arrange apparel products. 1.4 Monitor apparel display hygiene and safety. 1.5 Dismantle apparel products display. 1.6 Carry out housekeeping activities.	1.1 Apparel visual display area determined according to specified planogram, promotional plan and in compliance with safety requirements. 1.2 Apparel visual display fixtures and props installed according to display plan and in compliance with safety requirements. 1.3 Apparel products sorted, physical appearance optimised and arranged according to visual merchandising display concepts and techniques. 1.4 Safety and hygiene signages displayed, and regular apparel and display area inspections carried out according to safety and health requirements. 1.5 Apparel display dismantled, protected from damage during dismantling, and returned promptly to specified place. 1.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices.

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
2 Set up fashion accessories visual merchandising.	2.1 Determine fashion accessories visual display layout. 2.2 Install fashion accessories visual display fixtures and props. 2.3 Arrange fashion accessories products. 2.4 Monitor fashion accessories display hygiene and safety. 2.5 Dismantle fashion accessories display. 2.6 Carry out housekeeping activities.	2.1 Fashion accessories visual display area determined according to specified planogram, promotional plan and in compliance with safety requirements. 2.2 Fashion accessories visual display fixtures and props installed according to display plan and in compliance with safety requirements. 2.3 Fashion accessories sorted, physical appearance optimised and arranged according to visual merchandising display concepts and techniques. 2.4 Safety and hygiene signages and labels displayed, and regular fashion accessories and display area inspections carried out according to safety and health requirements. 2.5 Fashion accessories display dismantled, protected from damage during dismantling and returned promptly to specified place. 2.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices.
3 Set up footwear visual merchandising.	3.1 Determine footwear visual display layout. 3.2 Install footwear visual display fixtures and props. 3.3 Arrange footwear products. 3.4 Monitor footwear display hygiene and safety. 3.5 Dismantle footwear products display. 3.6 Carry out housekeeping activities.	3.1 Footwear visual display area determined according to specified planogram, promotional plan and in compliance with safety requirements. 3.2 Footwear visual display fixtures and props installed according to display plan and in compliance with safety requirements. 3.3 Footwear sorted, physical appearance optimised and arranged according to visual merchandising display concepts and techniques. 3.4 Safety and hygiene signages and labels displayed, and regular footwear and display area inspections carried out according to safety and health requirements. 3.5 Footwear display dismantled, protected from damage during dismantling and returned promptly to specified place. 3.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices.

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
4 Set up fashion leather goods visual merchandising.	4.1 Determine fashion leather goods visual display layout. 4.2 Install fashion leather goods visual display fixtures and props. 4.3 Arrange fashion leather goods products. 4.4 Monitor fashion leather goods display hygiene and safety. 4.5 Dismantle fashion leather goods products display. 4.6 Carry out housekeeping activities.	4.1 Fashion leather goods visual display area determined according to specified planogram, promotional plan and in compliance with safety requirements. 4.2 Fashion leather goods visual display fixtures and props installed according to display plan and in compliance with safety requirements. 4.3 Fashion leather goods sorted, physical appearance optimised and arranged according to visual merchandising display concept and techniques. 4.4 Safety and hygiene signages and labels displayed, and regular fashion leather goods and display area inspections carried out according to safety and health requirements. 4.5 Fashion leather goods display dismantled, protected from damage during dismantling and returned promptly to specified place. 4.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices.

CU TITLE & CU CODE	Perform fashion retail operation support functions. G477-001-3:2023-C05
CU DESCRIPTOR	<p>Perform fashion retail operation support functions describes the competencies required to liaise with store operation teams to ensure correct mix of products allocation as well as effective visual display and promotion activities to achieve greater sales and maximise profits.</p> <p>The person who is competent in this CU should be able to monitor fashion visual merchandising, collate fashion sales performance data, track store fashion stock allocation and collaborate on fashion promotion activities.</p> <p>The outcome of this CU is effective and efficient fashion retail operations that will generate greater sales and revenue.</p>

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
1. Monitor fashion visual merchandising.	1.1 Arrange retail store visits. 1.2 Check store fashion products visual merchandising display. 1.3 Propose visual merchandising display improvements. 1.4 Update visual merchandising display report.	1.1 Retail store site visit date, time and logistics arranged according to given instructions. 1.2 Visual merchandising display layout, colour coordination, arrangement, point of purchase display materials and props checked according to given checklist, layout plan, planogram and retail store safety requirements. 1.3 Improvements for visual merchandising display proposed and submitted for approval. 1.4 Visual merchandising display report updated for further action.
2. Track store fashion stock allocation.	2.1 Liaise with retail stores on logistics and order delivery. 2.2 Handle stock allocation and replenishment issues. 2.3 Report stock allocation status.	2.1 Shipping and order delivery quantity and schedule followed up with retail stores based on stock allocation plan. 2.2 Stock allocation and replenishment issues handled in collaboration with retail and warehouse departments according to company guidelines. 2.3 Stock allocation status reported for further action.

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
3. Collaborate on fashion promotion activities.	3.1 Propose fashion products promotion activities. 3.2 Assist fashion products promotion activities. 3.3 Compile fashion promotion performance data.	3.1 Fashion products promotion activities such as discounts, exclusive sales, cross-buying and loyalty programmes proposed based on sales performance data and submitted for approval. 3.2 Fashion products promotion approved activities carried out in collaboration with marketing and retail teams. 3.3 Fashion promotion sales performance data compiled and reported for further action.

CU TITLE & CU CODE	Provide fashion styling assistance. G477-001-3:2023-C06
CU DESCRIPTOR	<p>Provide fashion styling assistance describes the competencies required to provide styling advice on selecting the most appropriate combinations of apparel, fashion accessories, footwear and fashion leather goods for specific seasons, fashion concepts or festivities.</p> <p>The person who is competent in this CU should be able to assist fashion seasonal styling, assist fashion concept styling and assist fashion festive styling.</p> <p>The outcome of this CU is creative styling of apparel, fashion accessories, footwear and fashion leather goods through their combination to design complete looks from head to toe that are aesthetically pleasing and suitable for the occasion and environment and most importantly that match target market personality, preferences, lifestyle and budget.</p>

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
1. Assist fashion seasonal styling.	1.1 Identify fashion seasonal styling requirements. 1.2 Select seasonal fashion products. 1.3 Mix-and-match seasonal fashion products. 1.4 Propose fashion seasonal styling. 1.5 Implement approved fashion seasonal styling.	1.1 Fashion style, trend and customers' buying behaviour and preferences identified according to type of season. 1.2 Fashion products selected according to seasonal fashion style, trends and customer preferences. 1.3 Apparel, fashion accessories, footwear and fashion leather goods combined creatively according to fashion mix-and-match guidelines and seasonal trends. 1.4 Fashion seasonal styling proposed to superior with justifications and amendments made, if required. 1.5 Fashion seasonal styling implemented upon approval.
2. Assist fashion concept styling.	2.1 Identify fashion concept styling requirements. 2.2 Select fashion products. 2.3 Mix-and-match fashion products.	2.1 Fashion style, trend and customers' buying behaviour and preferences identified according to specified fashion concept. 2.2 Fashion products selected according to fashion concept style, trends and customer preferences.

WORK ACTIVITIES	WORK STEPS	PERFORMANCE CRITERIA
	2.4 Propose fashion concept styling. 2.5 Implement approved fashion concept styling.	2.3 Apparel, fashion accessories, footwear and fashion leather goods combined creatively according to fashion mix-and-match guidelines and concepts. 2.4 Fashion concept styling proposed to superior with justifications and amendments made, if required. 2.5 Fashion concept styling implemented upon approval.
3. Assist fashion festive styling.	3.1 Identify fashion festive styling requirements. 3.2 Select festive fashion products. 3.3 Mix-and-match festive fashion products. 3.4 Propose fashion festive styling. 3.5 Implement approved fashion festive styling.	3.1 Fashion style, trend and customers' buying behaviour and preferences identified according to type of festivity. 3.2 Fashion products selected according to festive fashion style, trends and customer preferences. 3.3 Apparel, fashion accessories, footwear and fashion leather goods combined creatively according to fashion mix-and-match guidelines and festive trends. 3.4 Fashion festive styling proposed to superior with justifications and amendments made, if required. 3.5 Fashion festive styling implemented upon approval.

CURRICULUM OF COMPETENCY UNIT
NATIONAL OCCUPATIONAL SKILLS STANDARD (NOSS) FOR:
FASHION RETAIL MERCHANDISING
LEVEL 3

15. Curriculum of Competency Unit

15.1 Collate fashion retail merchandising data.

SECTION	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles		
GROUP	(477) Retail sale of other goods in specialised stores		
AREA	Fashion Retail Merchandising		
NOSS TITLE	Fashion Retail Merchandising		
COMPETENCY UNIT TITLE	Collate fashion retail merchandising data.		
LEARNING OUTCOMES	<p>The learning outcomes of this competency are to enable trainees to gather and organise fashion products data, vendors information and fashion sales performance data obtained from various sources such as point of sales (POS) system and retail store records. A systematic collation of these data can help merchandisers make informed decisions in curating and planning what merchandise to stock for the target market.</p> <p>Upon completion of this competency unit, trainees should be able to:</p> <ol style="list-style-type: none"> 1. Compile apparel product database. 2. Compile fashion accessories product database . 3. Compile footwear product database. 4. Compile fashion leather goods product database. 		
TRAINING PREREQUISITE (SPECIFIC)	Not available.		
CU CODE	G477-001-3:2023-C01	NOSS LEVEL	Three (3)

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
1. Compile apparel product database.	1.1 Types of apparel which include: <ul style="list-style-type: none"> • Casual wear. • Sportswear. 	1.1 Organise apparel products information.	<u>ATTITUDE</u> 1.1 Systematic in compiling data.	<u>COGNITIVE DOMAIN</u> 1.1 Types of apparel described. 1.2 Apparel product specifications explained.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Office wear. • Evening wear. • Bridal wear. • Undergarment s. <p>1.2 Apparel products specifications which include:</p> <ul style="list-style-type: none"> • Brand. • Design. • Material. • Colour. • Sizes. • Types of finishing. • Cutlines. • Uses. • Quantity. <p>1.3 Sustainable practices in fashion which includes:</p> <ul style="list-style-type: none"> • Fabric from renewable crops. • Natural dyes. • Recycled raw materials. 	<p>1.2 Organise apparel products' vendors information.</p> <p>1.3 Classify apparel products sales performance.</p> <p>1.4 Update apparel products database.</p>	<p>1.2 Resourceful in gathering information.</p> <p>1.3 Adhere to ethics in data collection.</p> <p><u>SAFETY</u></p> <p>1.1 Practise good ergonomics.</p> <p>1.2 Comply with information security requirements.</p> <p><u>ENVIRONMENT</u></p> <p>1.1 Advocate sustainable fashion.</p> <p>1.2 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>1.3 Sustainable fashion explained.</p> <p>1.4 Apparel products vendors information listed.</p> <p>1.5 Apparel products sales performance data explained.</p> <p>1.6 Categories of apparel products according to sales performance explained.</p> <p>1.7 Sources of information for apparel products database listed.</p> <p>1.8 Apparel products database compilation explained.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>1.1 Apparel products information such as types, specifications and price obtained and organised in database according to given instructions.</p> <p>1.2 Apparel products vendors information including Business contact details and range of products obtained and organised in database according to given instructions.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Redesign and repurpose fashion. • Material, packaging. • Sustainable procurement for purchasing activities. • Production house that applies circular economy. • Environmentally friendly waste disposal. • Digital/ Paperless records. <p>1.4 Apparel products vendors information which includes:</p> <ul style="list-style-type: none"> • Business contact details. 			<p>1.3 Apparel products sales performance data classified as fast, slow and non-moving fashion products based on sales statistics.</p> <p>1.4 Apparel products database updated regularly according to given time frame.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>1.1 Data compiled systematically.</p> <p>1.2 Resourcefulness in gathering information demonstrated.</p> <p>1.3 Ethics in data collection adhered.</p> <p>1.4 Good ergonomics practised.</p> <p>1.5 Information security requirements complied.</p> <p>1.6 Sustainable fashion advocated.</p> <p>1.7 5Rs practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Products range. • Price range. • Terms and conditions. <p>1.5 Apparel products sales performance data which includes:</p> <ul style="list-style-type: none"> • Sales statistics according to seasons. • Promotional strategy statistics. • Product sales performance. • Store performance. <p>1.6 Categories of apparel products according to sales performance:</p> <ul style="list-style-type: none"> • Fast-moving items. • Slow-moving items. 			

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Non-moving items. <p>1.7 Sources of information for apparel products database which include:</p> <ul style="list-style-type: none"> • Point of sales (POS) system. • Retail store records. • Procurement records. <p>1.8 Apparel products database compilation which includes:</p> <ul style="list-style-type: none"> • Data compilation applications and software. • Apparel products data organisation. 			
2. Compile fashion accessories	2.1 Fashion accessories which include:	2.1 Organise fashion accessories information.	<u>ATTITUDE</u> 2.1 Systematic in compiling data.	<u>COGNITIVE DOMAIN</u> 2.1 Types of fashion accessories described.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
product database .	<ul style="list-style-type: none"> • Bags. • Gloves. • Jewelleries. • Scarf. • Sunglasses. • Watches. • Hats. <p>2.2 Fashion accessories product specifications which include:</p> <ul style="list-style-type: none"> • Brand. • Design. • Material. • Colour. • Sizes. • Types of finishing. • Cutlines. • Uses. • Quantity. <p>2.3 Fashion accessories vendors information which includes:</p>	<p>2.2 Organise fashion accessories vendors information.</p> <p>2.3 Classify fashion accessories sales performance.</p> <p>2.4 Update fashion accessories product database.</p>	<p>2.2 Resourceful in gathering information.</p> <p>2.3 Adhere to ethics in data collection.</p> <p><u>SAFETY</u></p> <p>2.1 Practise good ergonomics.</p> <p>2.2 Comply with information security requirements.</p> <p><u>ENVIRONMENT</u></p> <p>2.1 Advocate sustainable fashion.</p> <p>2.2 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>2.2 Fashion accessories product specifications explained.</p> <p>2.3 Fashion accessories vendors information listed.</p> <p>2.4 Fashion accessories sales performance data explained.</p> <p>2.5 Categories of fashion accessories according to sales performance explained.</p> <p>2.6 Sources of information for fashion accessories database listed.</p> <p>2.7 Fashion accessories database compilation explained.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>2.1 Fashion accessories information such as types, specifications and price obtained and organised in database according to given instructions.</p> <p>2.2 Fashion accessories vendors information including Business contact details and range of products obtained and organised in database</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Business contact details. • Products range. • Price range. • Terms and conditions. <p>2.4 Fashion accessories sales performance data which includes:</p> <ul style="list-style-type: none"> • Sales statistics according to seasons. • Promotional strategy statistics. • Product sales performance. • Store performance. <p>2.5 Categories of fashion accessories according to sales performance:</p>			<p>according to given instructions.</p> <p>2.3 Fashion accessories sales performance data classified as fast, slow and non-moving fashion products based on sales statistics.</p> <p>2.4 Fashion accessories database updated regularly according to given time frame.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>2.1 Data compiled systematically.</p> <p>2.2 Resourcefulness in gathering information demonstrated.</p> <p>2.3 Ethics in data collection adhered.</p> <p>2.4 Good ergonomics practised.</p> <p>2.5 Information security requirements complied.</p> <p>2.6 Sustainable fashion advocated.</p> <p>2.7 5Rs practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Fast-moving items. • Slow-moving items. • Non-moving items. <p>2.6 Sources of information for fashion accessories database which include:</p> <ul style="list-style-type: none"> • Point of sales (POS) system. • Retail store records. • Procurement records. <p>2.7 Fashion accessories database compilation which includes:</p> <ul style="list-style-type: none"> • Data compilation applications and software. 			

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Fashion accessories data organisation. 			
3. Compile footwear product database.	<p>3.1 Types of footwear which include:</p> <ul style="list-style-type: none"> • Casual footwear. • Formal footwear. • Sports footwear. • Traditional footwear. • Specific footwear (which includes health and industry safety footwear). • Leather footwear. <p>3.2 Footwear product specifications which include:</p>	<p>3.1 Organise footwear information.</p> <p>3.2 Organise apparel product vendors information.</p> <p>3.3 Classify apparel product sales performance.</p> <p>3.4 Update footwear product database.</p>	<p><u>ATTITUDE</u></p> <p>3.1 Systematic in compiling data.</p> <p>3.2 Resourceful in gathering information.</p> <p>3.3 Adhere to ethics in data collection.</p> <p><u>SAFETY</u></p> <p>3.1 Practice good ergonomics.</p> <p>3.2 Comply with information security requirements.</p> <p><u>ENVIRONMENT</u></p> <p>3.1 Advocate sustainable fashion.</p> <p>3.2 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p><u>COGNITIVE DOMAIN</u></p> <p>3.1 Types of footwear described.</p> <p>3.2 Footwear product specifications explained.</p> <p>3.3 Footwear vendors information listed.</p> <p>3.4 Footwear sales performance data explained.</p> <p>3.5 Categories of footwear according to sales performance explained.</p> <p>3.6 Sources of information for footwear database listed.</p> <p>3.7 Footwear database compilation explained.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>3.1 Footwear information such as types, specifications and price obtained and organised in database</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Brand. • Design. • Material. • Colour. • Sizes. • Types of finishing. • Cutlines. • Uses. • Quantity. <p>3.3 Footwear products vendors information which includes:</p> <ul style="list-style-type: none"> • Business contact details. • Products range. • Price range. • Terms and conditions. <p>3.4 Footwear sales performance data which includes:</p> <ul style="list-style-type: none"> • Sales statistics according to seasons. 			<p>according to given instructions.</p> <p>3.2 Footwear vendors information including Business contact details and range of products obtained and organised in database according to given instructions.</p> <p>3.3 Footwear sales performance data classified as fast, slow and non-moving fashion products based on sales statistics.</p> <p>3.4 Footwear database updated regularly according to given time frame.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>3.1 Data compiled systematically.</p> <p>3.2 Resourcefulness in gathering information demonstrated.</p> <p>3.3 Ethics in data collection adhered.</p> <p>3.4 Good ergonomics practised.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Promotional strategy statistics. • Product sales performance. • Store performance. <p>3.5 Categories of footwear according to sales performance:</p> <ul style="list-style-type: none"> • Fast-moving items. • Slow-moving items. • Non-moving items. <p>3.6 Sources of information for footwear database which include:</p> <ul style="list-style-type: none"> • Point of sales (POS) system. • Retail store records. 			<p>3.5 Information security requirements complied.</p> <p>3.6 Sustainable fashion advocated.</p> <p>3.7 5Rs practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Procurement records. 3.7 Footwear database compilation which includes: <ul style="list-style-type: none"> • Data compilation applications and software. • Footwear data organisation. 			
4. Compile fashion leather goods product database.	4.1 Fashion leather goods which include: <ul style="list-style-type: none"> • Leather apparel. • Leather fashion accessories. • Small leather goods (SLG) (which include wallets, card holder, belt, keychains). 	4.1 Organise fashion leather goods information. 4.2 Organise fashion leather goods vendors information. 4.3 Classify fashion leather goods sales performance. 4.4 Update fashion leather goods product database.	<u>ATTITUDE</u> 4.1 Systematic in compiling data. 4.2 Resourceful in gathering information. 4.3 Adhere to ethics in data collection. <u>SAFETY</u> 4.1 Practice good ergonomics. 4.2 Comply with information security requirements.	<u>COGNITIVE DOMAIN</u> 4.1 Types of fashion leather goods described. 4.2 Fashion leather goods product specifications explained. 4.3 Fashion leather goods vendors information listed. 4.4 Fashion leather goods sales performance data explained. 4.5 Categories of fashion leather goods according to sales performance explained.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>4.2 Fashion leather goods product specifications which include:</p> <ul style="list-style-type: none"> • Brand. • Design. • Material. • Colour. • Sizes. • Types of finishing. • Cutlines. • Uses. • Quantity. <p>4.3 Fashion leather goods vendors information which includes:</p> <ul style="list-style-type: none"> • Business contact details. • Products range. • Price range. • Terms and conditions. <p>4.4 Fashion leather goods sales</p>		<p><u>ENVIRONMENT</u></p> <p>4.1 Advocate sustainable fashion.</p> <p>4.2 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>4.6 Sources of information for fashion leather goods database listed.</p> <p>4.7 Fashion leather goods database compilation explained.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>4.1 Fashion leather goods information such as types, specifications and price obtained and organised in database according to given instructions.</p> <p>4.2 Fashion leather goods vendors information including Business contact details and range of products obtained and organised in database according to given instructions.</p> <p>4.3 Fashion leather goods sales performance data classified as fast, slow and non-moving fashion products based on sales statistics.</p> <p>4.4 Fashion leather goods database updated regularly</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>performance data which includes:</p> <ul style="list-style-type: none"> • Sales statistics according to seasons. • Promotional strategy statistics. • Product sales performance. • Store performance. <p>4.5 Categories of fashion leather goods according to sales performance:</p> <ul style="list-style-type: none"> • Fast-moving items. • Slow-moving items. • Non-moving items. <p>4.6 Sources of information for fashion leather goods database which include:</p>			<p>according to given time frame.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>4.1 Data compiled systematically.</p> <p>4.2 Resourcefulness in gathering information demonstrated.</p> <p>4.3 Ethics in data collection adhered.</p> <p>4.4 Good ergonomics practised.</p> <p>4.5 Information security requirements complied.</p> <p>4.6 Sustainable fashion advocated.</p> <p>4.7 5Rs practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Point of sales (POS) system. • Retail store records. • Procurement records. <p>4.7 Fashion leather goods database compilation which includes:</p> <ul style="list-style-type: none"> • Data compilation applications and software. • Fashion leather goods data organisation. 			

Employability Skills

Core Abilities

- Please refer NCS- Core Abilities latest edition.

Social Values & Social Skills

- Please refer Handbook on Social Skills and Social Values in Technical Education and Vocational Training.

References for Learning Material Development

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- 3 Bownds, D. (2021). *How To Comprehend Sustainability In Fashion?: The Future Of Fashion: The Future Of Fashion Industry*. ISBN – 9798546035266.
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- 11 Mia, M. M., & Yip, P. (2016). *Bag Design: A Handbook for Accessories Designers*. Fashionary. ISBN – 9789887710806.
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15.2 Perform fashion products specifications checking activities.

SECTION	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles		
GROUP	(477) Retail sale of other goods in specialised stores		
AREA	Fashion Retail Merchandising		
NOSS TITLE	Fashion Retail Merchandising		
COMPETENCY UNIT TITLE	Perform fashion products specifications checking activities.		
LEARNING OUTCOMES	<p>The learning outcomes of this competency are to enable trainees to coordinate activities for checking fashion products specifications to ensure compliance with the technical package (tech pack) requirements as per company order from the vendors.</p> <p>Upon completion of this competency unit, trainees should be able to:</p> <ol style="list-style-type: none"> 1. Coordinate apparel specifications checking activities. 2. Coordinate fashion accessories specifications checking activities. 3. Coordinate footwear specifications checking activities. 4. Coordinate fashion leather goods specifications checking activities. 		
TRAINING PREREQUISITE (SPECIFIC)	Not available.		
CU CODE	G477-001-3:2023-C02	NOSS LEVEL	Three (3)

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
1. Coordinate apparel specifications checking activities.	1.1 Fashion prototype which includes: <ul style="list-style-type: none"> • Definition. • Purpose. 1.2 Apparel prototype fitting criteria which include:	1.1 Assist apparel product prototype fitting. 1.2 Obtain apparel product checking activities information.	<u>ATTITUDE</u> 1.1 Communicate effectively with vendors. 1.2 Pay attention to product details and quality.	<u>COGNITIVE DOMAIN</u> 1.1 Fashion prototype explained. 1.2 Apparel prototype fitting criteria explained. 1.3 Apparel product prototype specifications described.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Size fitting (which includes local and international sizing). • Proportion. • Design. • Comfort. <p>1.3 Apparel product prototype specifications which include:</p> <ul style="list-style-type: none"> • Design. • Technical drawing. • Raw materials. • Measurements. • Pattern. • Stitching details and seam types. • Production workflow. <p>1.4 Apparel product checking activities information which includes:</p>	<p>1.3 Check apparel product specifications.</p> <p>1.4 Report apparel product checking status.</p>	<p>1.3 Demonstrate good production time management.</p> <p><u>SAFETY</u></p> <p>1.1 Comply with workplace safety requirements.</p> <p>1.2 Maintain product information confidentiality.</p> <p>1.3 Comply with travelling safety guidelines.</p> <p><u>ENVIRONMENT</u></p> <p>1.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p> <p>1.2 Advocate sustainable fashion.</p>	<p>1.4 Apparel product checking activities information listed.</p> <p>1.5 Apparel product specifications explained.</p> <p>1.6 Apparel product tech pack explained.</p> <p>1.7 Sustainable fashion explained.</p> <p>1.8 Apparel product checking report contents described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>1.1 Apparel prototype fitting activities coordinated until prototype approval is obtained.</p> <p>1.2 Types and specifications of apparel, vendor information and product checking timeline determined according to given instructions.</p> <p>1.3 Apparel product design, dimension, colour, material, finishing, branding logo and detailing checked as per tech pack.</p> <p>1.4 Apparel product checking activities records compiled</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Apparel types and specifications. • Vendor information. • Ordering information. • Product checking timeline. • Import and export procedure. <p>1.5 Apparel product specifications which include:</p> <ul style="list-style-type: none"> • Design. • Dimension. • Colour. • Material. • Types of finishing. • Branding logo. • Detailing (which include pocket, collar, sleeve, cuff, epaulette). 			<p>and reported according to given timeline.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>1.1 Effective communication with vendors applied.</p> <p>1.2 Attention to product details and quality demonstrated.</p> <p>1.3 Good production time management applied.</p> <p>1.4 Workplace safety requirements complied.</p> <p>1.5 Product information confidentiality maintained.</p> <p>1.6 Travelling safety guidelines complied.</p> <p>1.7 5R practised in carrying out tasks.</p> <p>1.8 Sustainable fashion advocated.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Product care. <p>1.6 Apparel product technical package (tech pack) contents which includes:</p> <ul style="list-style-type: none"> • Product specifications. • Samples. • Technical drawing. • Packing instructions. <p>1.7 Sustainable practices in fashion which includes:</p> <ul style="list-style-type: none"> • Fabric from renewable crops. • Natural dyes. • Recycled raw materials. • Redesign and repurpose fashion. • Material, packaging. 			

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Sustainable procurement for purchasing activities. • Production house that applies circular economy. • Environmentally friendly waste disposal. • Digital/ Paperless records. <p>1.8 Apparel product checking report contents which include:</p> <ul style="list-style-type: none"> • Product specifications. • Product quality. • Product quantity. • Product checking flow. 			

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
<p>2. Coordinate fashion accessories specifications checking activities.</p>	<p>2.1 Fashion accessories prototype fitting criteria which include:</p> <ul style="list-style-type: none"> • Size fitting (which includes local and international sizing). • Proportion. • Design. • Comfort. <p>2.2 Fashion accessories product prototype specifications which include:</p> <ul style="list-style-type: none"> • Design. • Technical drawing. • Raw materials. • Measurements. • Pattern. • Stitching details and seam types. • Production workflow. 	<p>2.1 Assist fashion accessories product prototype fitting.</p> <p>2.2 Obtain fashion accessories product checking information.</p> <p>2.3 Check fashion accessories product specifications.</p> <p>2.4 Report fashion accessories product checking status.</p>	<p><u>ATTITUDE</u></p> <p>2.1 Communicate effectively with vendors.</p> <p>2.2 Pay attention to product details and quality.</p> <p>2.3 Demonstrate good production time management.</p> <p><u>SAFETY</u></p> <p>2.1 Comply with workplace safety requirements.</p> <p>2.2 Maintain product information confidentiality.</p> <p>2.3 Comply with travelling safety guidelines.</p> <p><u>ENVIRONMENT</u></p> <p>2.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p><u>COGNITIVE DOMAIN</u></p> <p>2.1 Fashion accessories prototype fitting criteria explained.</p> <p>2.2 Fashion accessories product prototype specifications described.</p> <p>2.3 Fashion accessories product checking activities information listed.</p> <p>2.4 Fashion accessories product specifications explained.</p> <p>2.5 Fashion accessories tech pack explained.</p> <p>2.6 Fashion accessories product checking report contents described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>2.1 Fashion accessories fitting activities coordinated until prototype approval is obtained.</p> <p>2.2 Types and specifications of fashion accessories, vendor information and product checking timeline determined according to given instructions.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>2.3 Fashion accessories product checking activities information which includes:</p> <ul style="list-style-type: none"> • Fashion accessories type and specifications. • Vendor information. • Ordering information. • Product checking timeline. • Import and export procedure. <p>2.4 Fashion accessories product specifications which include:</p> <ul style="list-style-type: none"> • Design. • Dimension. • Colour. 		<p>2.2 Advocate sustainable fashion.</p>	<p>2.3 Fashion accessories product design, dimension, colour, material, finishing, branding logo and detailing checked as per tech pack.</p> <p>2.4 Fashion accessories product checking activities records compiled and reported according to given timeline.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>2.1 Effective communication with vendors applied.</p> <p>2.2 Attention to product details and quality demonstrated.</p> <p>2.3 Good production time management applied.</p> <p>2.4 Workplace safety requirements complied.</p> <p>2.5 Product information confidentiality maintained.</p> <p>2.6 Travelling safety guidelines complied.</p> <p>2.7 5R practised in carrying out tasks.</p> <p>2.8 Sustainable fashion advocated.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Material (which include metals, ceramic, rhinestone). • Types of finishing. • Branding logo. • Detailing (which include trims and accessories components). • Product care. <p>2.5 Fashion accessories tech pack (technical package) contents which includes:</p> <ul style="list-style-type: none"> • Product specifications. • Samples. • Technical drawing. • Packing instructions. <p>2.6 Fashion accessories product checking</p>			

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	report which includes: <ul style="list-style-type: none"> • Product specifications. • Product quality. • Product quantity. • Product checking flow. 			
3. Coordinate footwear specifications checking activities.	3.1 Footwear prototype fitting criteria which includes: <ul style="list-style-type: none"> • Size fitting (which includes local and international sizing). • Proportion. • Design. • Comfort. 3.2 Footwear product prototype specifications which include: <ul style="list-style-type: none"> • Design. 	3.1 Assist footwear product prototype fitting. 3.2 Obtain instructions related to footwear product checking requirements. 3.3 Check footwear product specifications. 3.4 Report footwear product checking status.	<u>ATTITUDE</u> 3.1 Communicate effectively with vendors. 3.2 Pay attention to product details and quality. 3.3 Demonstrate good production time management. <u>SAFETY</u> 3.1 Comply with workplace safety requirements. 3.2 Maintain product information confidentiality.	<u>COGNITIVE DOMAIN</u> 3.1 Footwear prototype fitting criteria explained. 3.2 Footwear product prototype specifications described. 3.3 Footwear product checking activities information listed. 3.4 Footwear product specifications explained. 3.5 Footwear tech pack explained. 3.6 Footwear product checking report contents described. <u>PSYCHOMOTOR DOMAIN</u> 3.1 Footwear prototype fitting activities coordinated until prototype approval is obtained.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Technical drawing. • Raw materials. • Measurements. • Pattern. • Stitching details and seam types. • Production workflow. <p>3.3 Footwear product checking activities information which includes:</p> <ul style="list-style-type: none"> • Footwear types and specifications. • Vendor information. • Ordering information. • Product checking timeline. • Import and export procedure. 		<p>3.3 Comply with travelling safety guidelines.</p> <p><u>ENVIRONMENT</u></p> <p>3.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p> <p>3.2 Advocate sustainable fashion.</p>	<p>3.2 Types and specifications of footwear, vendor information and product checking timeline determined according to given instructions.</p> <p>3.3 Footwear product design, dimension, colour, material, finishing, branding logo and detailing checked as per tech pack.</p> <p>3.4 Footwear product checking activities records compiled and reported according to given timeline.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>3.1 Effective communication with vendors applied.</p> <p>3.2 Attention to product details and quality demonstrated.</p> <p>3.3 Good production time management applied.</p> <p>3.4 Workplace safety requirements complied.</p> <p>3.5 Product information confidentiality maintained.</p> <p>3.6 Travelling safety guidelines complied.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>3.4 Footwear product specifications which include:</p> <ul style="list-style-type: none"> • Design. • Dimension. • Colour. • Material (Polyurethane (PU), polyvinyl chloride (PVC) fabric, foam, plastic, synthetic leather). • Types of finishing. • Branding logo. • Detailing (which include footwear accessories). • Product care. <p>3.5 Footwear tech pack (technical package) contents which include:</p> <ul style="list-style-type: none"> • Product specifications. 			<p>3.7 5R practised in carrying out tasks.</p> <p>3.8 Sustainable fashion advocated.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Samples. • Technical drawing. • Packing instructions. 3.6 Footwear product checking report which includes: <ul style="list-style-type: none"> • Product specifications. • Product quality. • Product quantity. • Product checking flow. 			
4. Coordinate fashion leather goods specifications checking activities.	4.1 Fashion leather goods prototype fitting criteria which include: <ul style="list-style-type: none"> • Size fitting (which includes local and international sizing). • Proportion. • Design. • Comfort. 	4.1 Assist fashion leather goods product prototype fitting. 4.2 Obtain instructions related to fashion leather goods product checking requirements. 4.3 Check fashion leather goods	<u>ATTITUDE</u> 4.1 Demonstrate teamwork. 4.2 Communicate effectively. 4.3 Pay attention to details. 4.4 Quality conscious. 4.5 Demonstrate good time management.	<u>COGNITIVE DOMAIN</u> 4.1 Fashion leather goods prototype fitting criteria explained. 4.2 Fashion leather goods product prototype specifications described. 4.3 Fashion leather goods product checking activities information listed.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>4.2 Fashion leather goods product prototype specifications which include:</p> <ul style="list-style-type: none"> • Design. • Technical drawing. • Raw materials. • Measurements. • Pattern. • Stitching details and seam types. • Production workflow. <p>4.3 Fashion leather goods product checking activities information which includes:</p> <ul style="list-style-type: none"> • Leather good types and specifications. • Vendor information. • Ordering information. 	<p>product specifications.</p> <p>4.4 Report fashion leather goods product checking status.</p>	<p><u>SAFETY</u></p> <p>4.1 Comply with workplace safety requirements.</p> <p>4.2 Maintain product information confidentiality.</p> <p>4.3 Comply with travelling safety guidelines.</p> <p><u>ENVIRONMENT</u></p> <p>4.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p> <p>4.2 Advocate sustainable fashion.</p>	<p>4.4 Fashion leather goods product specifications explained.</p> <p>4.5 Fashion leather goods tech pack explained.</p> <p>4.6 Fashion leather goods product checking report contents described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>4.1 Fashion leather goods prototype fitting activities coordinated until prototype approval is obtained.</p> <p>4.2 Types and specifications of fashion leather goods, vendor information and product checking timeline determined according to given instructions.</p> <p>4.3 Fashion leather goods product design, dimension, colour, material, finishing, branding logo and detailing checked as per tech pack.</p> <p>4.4 Fashion leather goods product checking activities records compiled and</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Product checking timeline. • Import and export procedure. <p>4.4 Fashion leather goods product specifications which include:</p> <ul style="list-style-type: none"> • Design. • Dimension. • Colour. • Types of leather (which include full grain leather, top grain leather, genuine leather and bonded leather). • Quality of leather. • Types of finishing. • Branding logo. • Detailing (which includes 			<p>reported according to given timeline.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>4.1 Effective communication with vendors applied.</p> <p>4.2 Attention to product details and quality demonstrated.</p> <p>4.3 Good production time management applied.</p> <p>4.4 Workplace safety requirements complied.</p> <p>4.5 Product information confidentiality maintained.</p> <p>4.6 Travelling safety guidelines complied.</p> <p>4.7 5R practised in carrying out tasks.</p> <p>4.8 Sustainable fashion advocated.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>trims and components).</p> <ul style="list-style-type: none"> • Product care. <p>4.5 Fashion leather goods technical package (tech pack) contents which includes:</p> <ul style="list-style-type: none"> • Product specifications. • Samples. • Technical drawing. • Packing instructions. <p>4.6 Fashion leather goods product checking report which includes:</p> <ul style="list-style-type: none"> • Product specifications. • Product quality. • Product quantity. • Product checking flow. 			

Employability Skills

Core Abilities

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Social Values & Social Skills

- Please refer Handbook on Social Skills and Social Values in Technical Education and Vocational Training.

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15.3 Perform fashion merchandising inventory control.

SECTION	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles		
GROUP	(477) Retail sale of other goods in specialised stores		
AREA	Fashion Retail Merchandising		
NOSS TITLE	Fashion Retail Merchandising		
COMPETENCY UNIT TITLE	Perform fashion merchandising inventory control.		
LEARNING OUTCOMES	<p>The learning outcomes of this competency are to enable the trainees to monitor and maintain inventory records to ensure a supply-demand balance as well as systematic cataloguing of fashion products for easy information access and retrieval.</p> <p>Upon completion of this competency unit, trainees should be able to:</p> <ol style="list-style-type: none"> 1. Handle fashion product Stock Keeping Unit (SKU). 2. Monitor fashion products stock level. 3. Catalogue fashion products inventory. 		
TRAINING PREREQUISITE (SPECIFIC)	Not available.		
CU CODE	G477-001-3:2023-C03	NOSS LEVEL	Three (3)

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
1. Handle fashion product Stock Keeping Unit (SKU).	1.1 Categories of products which includes: <ul style="list-style-type: none"> • Apparel. • Fashion accessories. • Footwear. 	1.1 Identify fashion product SKU. 1.2 Check fashion product SKU. 1.3 Update inventory records.	<u>ATTITUDE</u> 1.1 Systematic and meticulous in handling fashion product SKU. 1.2 Demonstrate good time management.	<u>COGNITIVE DOMAIN</u> 1.1 Categories of products listed. 1.2 Stock Keeping Unit (SKU) explained. 1.3 Inventory records explained.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Fashion leather goods. <p>1.2 Stock keeping unit (SKU) which includes:</p> <ul style="list-style-type: none"> • Definition. • Purpose. <p>1.3 Inventory records which include:</p> <ul style="list-style-type: none"> • Types and quantity of stock. • Stock availability. • Inventory system. 		<p><u>SAFETY</u></p> <p>1.1 Comply with workplace safety requirements.</p> <p>1.2 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>1.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p><u>PSYCHOMOTOR DOMAIN</u></p> <p>1.1 Fashion products SKU codes identified according to type of fashion product.</p> <p>1.2 Fashion products SKU codes checked for each category product.</p> <p>1.3 Fashion products inventory records updated according to company inventory system.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>1.1 Systematic and meticulous in handling SKU.</p> <p>1.2 Good time management applied.</p> <p>1.3 Workplace safety requirements complied.</p> <p>1.4 Product information confidentiality maintained.</p> <p>1.5 5R practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
2. Monitor fashion products stock level.	2.1 Stock level which includes: <ul style="list-style-type: none"> • Minimum stock level. • Maximum stock level. • Safety stock level. • Danger stock level. 2.2 Factors affecting stock level which includes: <ul style="list-style-type: none"> • Festivities. • Signature product. 2.3 Stock categories which include: <ul style="list-style-type: none"> • Fast-moving items. • Slow-moving items. • Non-moving items. 	2.1 Identify minimum stock requirement. 2.2 Check stock level. 2.3 Categorise stock performance. 2.4 Update stock level records.	<u>ATTITUDE</u> 2.1 Systematic and meticulous in monitoring stock level. 2.2 Demonstrate good time management. <u>SAFETY</u> 2.1 Comply with workplace safety requirements. 2.2 Maintain product information confidentiality. <u>ENVIRONMENT</u> 2.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).	<u>COGNITIVE DOMAIN</u> 2.1 Stock level explained. 2.2 Factors affecting stock level explained. 2.3 Stock categories described. 2.4 Stock handling and maintenance explained. 2.5 Stock inventory tracking system explained. <u>PSYCHOMOTOR DOMAIN</u> 2.1 Minimum stock requirement identified according to organisation inventory requirements. 2.2 Stock level checked against minimum stock requirements. 2.3 Fashion products categorised into fast-, slow- and non-moving items. 2.4 Stock level records updated according to workplace inventory system. <u>AFFECTIVE DOMAIN</u> 2.1 Systematic and meticulous in monitoring stock level. 2.2 Good time management applied.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>2.4 Stock handling and maintenance which includes:</p> <ul style="list-style-type: none"> • Stock life expectancy. • Danger stock level. • First in first out (FIFO). <p>2.5 Stock inventory tracking system which includes:</p> <ul style="list-style-type: none"> • Spreadsheet. • Tracking software. • Green practices in inventory tracking (digital/ paperless records) 			<p>2.3 Workplace safety requirements complied.</p> <p>2.4 Product information confidentiality maintained.</p> <p>2.5 5R practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
3. Catalogue fashion products inventory.	<p>3.1 Internal fashion products catalogue which includes:</p> <ul style="list-style-type: none"> • Definition. • Purpose. • Catalogue management (which include regular updating of catalogue, content, usage). <p>3.2 Fashion products data which includes:</p> <ul style="list-style-type: none"> • Types of products. • Product specifications. • Price. • Product picture. • Product code. 	<p>3.1 Compile fashion products data.</p> <p>3.2 Produce internal fashion products catalogue.</p> <p>3.3 Update fashion products catalogue.</p>	<p><u>ATTITUDE</u></p> <p>3.1 Systematic and meticulous in compiling data.</p> <p>3.2 Demonstrate good time management.</p> <p>3.3 Work independently with minimal supervision.</p> <p>3.4 Systematic in generating catalogue.</p> <p><u>SAFETY</u></p> <p>3.1 Comply with workplace safety requirements.</p> <p>3.2 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>3.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p><u>COGNITIVE DOMAIN</u></p> <p>3.1 Internal fashion products catalogue explained.</p> <p>3.2 Fashion products data described.</p> <p>3.3 Internal fashion products catalogue design described.</p> <p>3.4 Internal fashion product catalogue production process described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>3.1 Types of products, SKU, promotional products, price, photos and promotion dates information compiled and checked.</p> <p>3.2 Internal fashion product catalogue produced according to required format and submitted for approval.</p> <p>3.3 Fashion product catalogue updated regularly and promptly.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>3.3 Internal fashion products catalogue design which includes:</p> <ul style="list-style-type: none"> • Layout. • Colour. <p>3.4 Internal fashion product catalogue production process which includes:</p> <ul style="list-style-type: none"> • Catalogue production steps. • Product inventory. • Data tabulation. • Software applications. • Media editing applications. 			<p><u>AFFECTIVE DOMAIN</u></p> <p>3.1 Systematic and meticulous in compiling data.</p> <p>3.2 Good time management applied.</p> <p>3.3 Ability to work independently with minimal supervision demonstrated.</p> <p>3.4 Systematic in generating catalogue.</p> <p>3.5 Workplace safety requirements complied.</p> <p>3.6 Product information confidentiality maintained.</p> <p>3.7 5R practised in carrying out tasks.</p>

Employability Skills

Core Abilities

- Please refer NCS- Core Abilities latest edition.

Social Values & Social Skills

- Please refer Handbook on Social Skills and Social Values in Technical Education and Vocational Training.

References for Learning Material Development

- 1 Armitage, N. (2020). *Leathercraft: Traditional Handcrafted Leatherwork Skills and Projects*. Schiffer Publishing. ISBN – 9780764360398.
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15.4 Perform fashion visual merchandising.

SECTION	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles		
GROUP	(477) Retail sale of other goods in specialised stores		
AREA	Fashion Retail Merchandising		
NOSS TITLE	Fashion Retail Merchandising		
COMPETENCY UNIT TITLE	Perform fashion visual merchandising.		
LEARNING OUTCOMES	<p>The learning outcomes of this competency are to enable the trainees to display fashion products in a way that highlights the products' features and appeal to attract, engage and motivate customers towards making a purchase and contribute to retail brand strategy.</p> <p>Upon completion of this competency unit, trainees should be able to:</p> <ol style="list-style-type: none"> 1. Set up apparel product visual merchandising. 2. Set up fashion accessories visual merchandising. 3. Set up footwear visual merchandising. 4. Set up fashion leather goods visual merchandising. 		
TRAINING PREREQUISITE (SPECIFIC)	Not available.		
CU CODE	G477-001-3:2023-C04	NOSS LEVEL	Three (3)

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
1. Set up apparel product visual merchandising.	1.1 Visual merchandising which includes: <ul style="list-style-type: none"> • Definition. • Purpose. • Types of display. 	1.1 Organise apparel visual display layout. 1.2 Install apparel visual display fixtures and props. 1.3 Arrange apparel products.	<u>ATTITUDE</u> 1.1 Demonstrate teamwork with visual merchandising team. 1.2 Communicate effectively with	<u>COGNITIVE DOMAIN</u> 1.1 Visual merchandising explained. 1.2 Apparel visual display layout references listed. 1.3 Apparel visual display fixtures and props listed.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Categories of display (window display, interior display, promotion display, point of purchase display, seasonal display). • Principles of visual merchandising. <p>1.2 Apparel visual display layout references which include:</p> <ul style="list-style-type: none"> • Layout design. • Layout plan. • Planogram. • Circulation floor layout plan. • Fashion concept/trend. <p>1.3 Apparel visual display fixtures</p>	<p>1.4 Monitor apparel display hygiene and safety.</p> <p>1.5 Dismantle apparel products display.</p> <p>1.6 Carry out housekeeping activities.</p>	<p>visual merchandising team.</p> <p>1.3 Resourceful in carrying out visual merchandising.</p> <p>1.4 Pay attention to product details and quality.</p> <p>1.5 Demonstrate good visual merchandising time management.</p> <p><u>SAFETY</u></p> <p>1.1 Comply with workplace safety requirements.</p> <p>1.2 Comply with display hygiene and safety requirements.</p> <p>1.3 Handle hazardous materials with care.</p> <p>1.4 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>1.1 Practise 5R (Refuse, Reduce, Reuse,</p>	<p>1.4 Apparel product arrangement described.</p> <p>1.5 Apparel display hygiene and safety requirements explained.</p> <p>1.6 Apparel products display dismantling activities described.</p> <p>1.7 Housekeeping activities described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>1.1 Apparel visual display area organised according to specified planogram, promotional plan and in compliance with safety requirements.</p> <p>1.2 Apparel visual display fixtures and props installed according to display plan and in compliance with safety requirements.</p> <p>1.3 Apparel products sorted, physical appearance optimised and arranged according to visual merchandising display concepts and techniques.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>and props which includes:</p> <ul style="list-style-type: none"> • Apparel products. • Fixtures (which include lighting, mannequin, dummy, fitting room). • Props (which include decorations, fabric, sticker based on seasons, festivities and concepts). <p>1.4 Apparel product display arrangement which includes:</p> <ul style="list-style-type: none"> • Product sorting based on concept. • Arrangement based on layout plan. 		<p>Repurpose and Recycle).</p> <p>1.2 Ensure proper waste disposal.</p> <p>1.3 Use eco-friendly materials.</p>	<p>1.4 Safety and hygiene signages displayed, and regular apparel and display area inspections carried out according to safety and health requirements.</p> <p>1.5 Apparel display dismantled, protected from damage during dismantling, and returned promptly to specified place.</p> <p>1.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>1.1 Teamwork with visual merchandising team demonstrated.</p> <p>1.2 Effective communication with visual merchandising team applied.</p> <p>1.3 Resourcefulness in carrying out visual merchandising demonstrated.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Product capacity. <p>1.5 Apparel display hygiene and safety requirements which includes:</p> <ul style="list-style-type: none"> • Personal hygiene. • Product hygiene. • Display neatness. • Display hazards. • Risk management Standard Operating Procedure. • Product security. • Safety sheet. <p>1.6 Apparel products display dismantling activities which includes:</p>			<p>1.4 Attention to product details and quality demonstrated.</p> <p>1.5 Good visual merchandising time management applied.</p> <p>1.6 Workplace safety requirements complied.</p> <p>1.7 Hazardous materials handled with care.</p> <p>1.8 Product information confidentiality maintained.</p> <p>1.9 5R practised in carrying out tasks.</p> <p>1.10 Proper waste disposal adhered.</p> <p>1.11 Eco-friendly materials used.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Product display checklist (including damage and loss). • Product packing and storage. • Props dismantling and storage. <p>1.7 Housekeeping activities which include:</p> <ul style="list-style-type: none"> • Environmentally friendly waste disposal. • Work area cleanliness and arrangement. 			
2. Set up fashion accessories visual merchandising.	2.1 Fashion accessories visual display layout references which include: <ul style="list-style-type: none"> • Layout design. • Layout plan. • Planogram. 	2.1 Organise fashion accessories visual display layout. 2.2 Install fashion accessories visual display fixtures and props.	<u>ATTITUDE</u> 2.1 Demonstrate teamwork with visual merchandising team. 2.2 Communicate effectively with visual merchandising team.	<u>COGNITIVE DOMAIN</u> 2.1 Fashion accessories visual display layout references listed. 2.2 Fashion accessories visual display fixtures and props listed.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Circulation floor layout plan. • Fashion concept/trend. <p>2.2 Fashion accessories visual display fixtures and props which includes:</p> <ul style="list-style-type: none"> • Fashion accessories products. • Fixtures (which include lighting, mannequin, dummy and fitting room). • Props (which include decorations, fabric, sticker based on seasons, festivities and concepts). <p>2.3 Fashion accessories</p>	<p>2.3 Arrange fashion accessories products.</p> <p>2.4 Monitor fashion accessories display hygiene and safety.</p> <p>2.5 Dismantle fashion accessories display.</p> <p>2.6 Carry out housekeeping activities.</p>	<p>2.3 Resourceful in carrying out visual merchandising.</p> <p>2.4 Pay attention to product details and quality.</p> <p>2.5 Demonstrate good visual merchandising time management.</p> <p><u>SAFETY</u></p> <p>2.1 Comply with workplace safety requirements.</p> <p>2.2 Handle hazardous materials with care.</p> <p>2.3 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>2.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p> <p>2.2 Ensure proper waste disposal.</p> <p>2.3 Use eco-friendly materials.</p>	<p>2.3 Fashion accessories display arrangement described.</p> <p>2.4 Fashion accessories display hygiene and safety requirements explained.</p> <p>2.5 Fashion accessories display dismantling activities described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>2.1 Fashion accessories visual display area organised according to specified planogram, promotional plan and in compliance with safety requirements.</p> <p>2.2 Fashion accessories visual display fixtures and props installed according to display plan and in compliance with safety requirements.</p> <p>2.3 Fashion accessories sorted, physical appearance optimised and arranged according to visual merchandising</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>products display arrangement which includes:</p> <ul style="list-style-type: none"> • Product sorting based on concept. • Arrangement based on layout plan. • Product capacity. <p>2.4 Fashion accessories display hygiene and safety requirements which includes:</p> <ul style="list-style-type: none"> • Personal hygiene. • Product hygiene. • Display hazards. • Risk management Standard Operating Procedure. 			<p>display concepts and techniques.</p> <p>2.4 Safety and hygiene signages and labels displayed, and regular fashion accessories and display area inspections carried out according to safety and health requirements.</p> <p>2.5 Fashion accessories display dismantled, protected from damage during dismantling and returned promptly to specified place.</p> <p>2.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>2.1 Teamwork with visual merchandising team demonstrated.</p> <p>2.2 Effective communication with visual merchandising team applied.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Product security. • Safety sheet. <p>2.5 Fashion accessories product display dismantling activities which include:</p> <ul style="list-style-type: none"> • Product display checklist (including damage and loss). • Product packing and storage. • Props dismantling and storage. 			<p>2.3 Resourcefulness in carrying out visual merchandising demonstrated.</p> <p>2.4 Attention to product details and quality demonstrated.</p> <p>2.5 Good visual merchandising time management applied.</p> <p>2.6 Workplace safety requirements complied.</p> <p>2.7 Hazardous materials handled with care.</p> <p>2.8 Product information confidentiality maintained.</p> <p>2.9 Proper waste disposal adhered.</p> <p>2.10 Eco-friendly materials used.</p> <p>2.11 5R practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
3. Set up footwear visual merchandising.	3.1 Footwear visual display layout references which include: <ul style="list-style-type: none"> • Layout design. • Layout plan. • Planogram. • Circulation floor layout plan. • Fashion concept/trend. 3.2 Footwear visual display fixtures and props which includes: <ul style="list-style-type: none"> • Footwear products. • Fixtures (which include lighting, mannequin). • Props (which include decorations, fabric, sticker based on seasons, 	3.1 Organise footwear visual display layout. 3.2 Install footwear visual display fixtures and props. 3.3 Arrange footwear products. 3.4 Monitor footwear display hygiene and safety. 3.5 Dismantle footwear products display. 3.6 Carry out housekeeping activities.	<u>ATTITUDE</u> 3.1 Demonstrate teamwork with visual merchandising team. 3.2 Communicate effectively with visual merchandising team. 3.3 Resourceful in carrying out visual merchandising. 3.4 Pay attention to product details and quality. 3.5 Demonstrate good visual merchandising time management. <u>SAFETY</u> 3.1 Comply with workplace safety requirements. 3.2 Handle hazardous materials with care. 3.3 Maintain product information confidentiality. <u>ENVIRONMENT</u>	<u>COGNITIVE DOMAIN</u> 3.1 Footwear visual display layout references listed. 3.2 Footwear visual display fixtures and props listed. 3.3 Footwear display arrangement described. 3.4 Footwear display hygiene and safety requirements explained. 3.5 Footwear display dismantling activities described. <u>PSYCHOMOTOR DOMAIN</u> 3.1 Footwear visual display area organised according to specified planogram, promotional plan and in compliance with safety requirements. 3.2 Footwear visual display fixtures and props installed according to display plan and in compliance with safety requirements. 3.3 Footwear sorted, physical appearance optimised and arranged according to

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	festivities and concepts). 3.3 Footwear display arrangement which includes: <ul style="list-style-type: none"> • Product sorting based on concept. • Arrangement based on plan layout. • Product capacity. 3.4 Footwear display hygiene and safety requirements which includes: <ul style="list-style-type: none"> • Personal hygiene. • Product hygiene. • Display hazards. • Risk management Standard Operating		3.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle). 3.2 Ensure proper waste disposal. 3.3 Use eco-friendly materials.	visual merchandising display concepts and techniques. 3.4 Safety and hygiene signages and labels displayed, and regular footwear and display area inspections carried out according to safety and health requirements. 3.5 Footwear display dismantled, protected from damage during dismantling and returned promptly to specified place. 3.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices. <u>AFFECTIVE DOMAIN</u> 3.1 Teamwork with visual merchandising team demonstrated. 3.2 Effective communication with visual merchandising team applied.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	Procedure (SOP). <ul style="list-style-type: none"> • Product security. • Safety sheet. 3.5 Footwear products display dismantling which includes: <ul style="list-style-type: none"> • Product display checklist (including damage and loss). • Product packing and storage. • Props dismantling and storage. 			3.3 Resourcefulness in carrying out visual merchandising demonstrated. 3.4 Attention to product details and quality demonstrated. 3.5 Good visual merchandising time management applied. 3.6 Workplace safety requirements complied. 3.7 Hazardous materials handled with care. 3.8 Product information confidentiality maintained. 3.9 5R practised in carrying out tasks. 3.10 Proper waste disposal adhered. 3.11 Eco-friendly materials used.
4. Set up fashion leather goods visual merchandising.	4.1 Fashion leather goods visual display layout references which include:	4.1 Organise fashion leather goods visual display layout.	<u>ATTITUDE</u> 4.1 Demonstrate teamwork with visual merchandising team.	<u>COGNITIVE DOMAIN</u> 4.1 Fashion leather goods visual display layout references listed.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Layout design. • Layout plan. • Planogram. • Circulation floor layout plan. • Fashion concept/trend. <p>4.2 Fashion leather goods visual display fixtures and props which includes:</p> <ul style="list-style-type: none"> • Fashion leather goods products. • Fixtures (which include lighting, mannequin, dummy, fitting room). • Props (which include decorations, fabric, sticker based on seasons, festivities and concept). 	<p>4.2 Install fashion leather goods visual display fixtures and props.</p> <p>4.3 Arrange fashion leather goods products.</p> <p>4.4 Monitor fashion leather goods display hygiene and safety.</p> <p>4.5 Dismantle fashion leather goods products display.</p> <p>4.6 Carry out housekeeping activities.</p>	<p>4.2 Communicate effectively with visual merchandising team.</p> <p>4.3 Resourceful in carrying out visual merchandising.</p> <p>4.4 Pay attention to product details and quality.</p> <p>4.5 Demonstrate good visual merchandising time management.</p> <p><u>SAFETY</u></p> <p>4.1 Comply with workplace safety requirements.</p> <p>4.2 Handle hazardous materials with care.</p> <p>4.3 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>4.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>4.2 Fashion leather goods visual display fixtures and props listed.</p> <p>4.3 Fashion leather goods display arrangement described.</p> <p>4.4 Fashion leather goods display hygiene and safety requirements explained.</p> <p>4.5 Fashion leather goods display dismantling activities described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>4.1 Fashion leather goods visual display area organised according to specified planogram, promotional plan and in compliance with safety requirements.</p> <p>4.2 Fashion leather goods visual display fixtures and props installed according to display plan and in compliance with safety requirements.</p> <p>4.3 Fashion leather goods sorted, physical</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>4.3 Fashion leather goods display arrangement which includes:</p> <ul style="list-style-type: none"> • Product sorting based on concept. • Arrangement based on plan layout. • Product capacity. <p>4.4 Fashion leather goods display hygiene and safety requirements which includes:</p> <ul style="list-style-type: none"> • Personal hygiene. • Product hygiene. • Display hazards. • Risk management Standard Operating 		<p>4.2 Ensure proper waste disposal.</p> <p>4.3 Use eco-friendly materials.</p>	<p>appearance optimised and arranged according to visual merchandising display concepts and techniques.</p> <p>4.4 Safety and hygiene signages and labels displayed, and regular fashion leather goods and display area inspections carried out according to safety and health requirements.</p> <p>4.5 Fashion leather goods display dismantled, protected from damage during dismantling and returned promptly to specified place.</p> <p>4.6 Waste disposed at designated areas and display areas cleaned according to venue housekeeping practices.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>4.1 Teamwork with visual merchandising team demonstrated.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>Procedure (SOP).</p> <ul style="list-style-type: none"> • Product security. • Safety sheet. <p>4.5 Fashion leather goods products display dismantling which includes:</p> <ul style="list-style-type: none"> • Product display checklist (including damage and loss). • Product packing and storage. • Props dismantling and storage. 			<p>4.2 Effective communication with visual merchandising team applied.</p> <p>4.3 Resourcefulness in carrying out visual merchandising demonstrated.</p> <p>4.4 Attention to product details and quality demonstrated.</p> <p>4.5 Good visual merchandising time management applied.</p> <p>4.6 Workplace safety requirements complied.</p> <p>4.7 Hazardous materials handled with care.</p> <p>4.8 Product information confidentiality maintained.</p> <p>4.9 5R practised in carrying out tasks.</p> <p>4.10 Proper waste disposal adhered.</p> <p>4.11 Eco-friendly materials used.</p>

Employability Skills

Core Abilities

- Please refer NCS- Core Abilities latest edition.

Social Values & Social Skills

- Please refer Handbook on Social Skills and Social Values in Technical Education and Vocational Training.

References for Learning Material Development

- 1 Armitage, N. (2020). *Leathercraft: Traditional Handcrafted Leatherwork Skills and Projects*. Schiffer Publishing. ISBN – 9780764360398.
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15.5 Perform fashion retail operation support functions.

SECTION	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles		
GROUP	(477) Retail sale of other goods in specialised stores		
AREA	Fashion Retail Merchandising		
NOSS TITLE	Fashion Retail Merchandising		
COMPETENCY UNIT TITLE	Perform fashion retail operation support functions.		
LEARNING OUTCOMES	<p>The learning outcomes of this competency are to enable trainees to liaise with store operation teams to ensure correct mix of products allocation and effective visual display and promotion activities to achieve greater sales and maximise profits.</p> <p>Upon completion of this competency unit, trainees should be able to:</p> <ol style="list-style-type: none"> 1. Monitor fashion visual merchandising. 2. Track store fashion stock allocation. 3. Collaborate on fashion promotion activities. 		
TRAINING PREREQUISITE (SPECIFIC)	Not available.		
CU CODE	G477-001-3:2023-C05	NOSS LEVEL	Three (3)

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
1. Monitor fashion visual merchandising.	1.1 Retail store visits arrangement which includes: <ul style="list-style-type: none"> • Store location. • Date. • Time. • Logistics. 	1.1 Arrange retail store visits. 1.2 Check store fashion products visual merchandising display. 1.3 Propose visual merchandising	<u>ATTITUDE</u> 1.1 Communicate information effectively. 1.2 Pay attention to product details and quality. <u>SAFETY</u>	<u>COGNITIVE DOMAIN</u> 1.1 Retail store visits arrangement described. 1.2 Types of fashion products listed. 1.3 Visual merchandising elements described.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Site visit assignments. <p>1.2 Types of fashion products:</p> <ul style="list-style-type: none"> • Apparel. • Fashion accessories. • Footwear. • Fashion leather goods. <p>1.3 Visual merchandising elements which include:</p> <ul style="list-style-type: none"> • Store exterior layout. • Store interior layout. • Product display. • Commerciality. <p>1.4 Visual merchandising references which include:</p> <ul style="list-style-type: none"> • Checklist. • Plan layout. • Planogram. • Circulation floor layout plan. • Product list. 	<p>display improvements.</p> <p>1.4 Update visual merchandising display report.</p>	<p>1.1 Comply with retail store safety requirements.</p> <p>1.2 Maintain product information confidentiality.</p> <p>1.3 Comply with travelling safety guidelines.</p> <p><u>ENVIRONMENT</u></p> <p>1.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>1.4 Visual merchandising references explained.</p> <p>1.5 Store fashion products visual merchandising display conditions described.</p> <p>1.6 Visual merchandising display report contents explained.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>1.1 Retail store site visit date, time and logistics arranged according to given instructions.</p> <p>1.2 Visual merchandising display layout, colour coordination, arrangement, point of purchase display materials and props checked according to given checklist, layout plan and planogram.</p> <p>1.3 Improvements for visual merchandising display proposed and submitted for approval.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>1.5 Store fashion products visual merchandising display conditions which include:</p> <ul style="list-style-type: none"> • Ambient lighting. • Space. • Props. • Colour. • Layout. • Product arrangement. • Point of purchase display materials. • Cleanliness and safety. <p>1.6 Visual merchandising display report contents which include:</p> <ul style="list-style-type: none"> • Completed checklist. • Photos. • Feedback from store. • Recommendations. 			<p>1.4 Visual merchandising display report updated for further action.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>1.1 Information effectively communicated.</p> <p>1.2 Attention to product details and quality demonstrated.</p> <p>1.3 Retail store safety requirements complied.</p> <p>1.4 Product information confidentiality maintained.</p> <p>1.5 Travelling safety guidelines complied.</p> <p>1.6 5R practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
<p>2. Track store fashion stock allocation.</p>	<p>2.1 Store fashion stock allocation which includes:</p> <ul style="list-style-type: none"> • Definition. • Purpose. <p>2.2 Store fashion stock allocation arrangement which includes:</p> <ul style="list-style-type: none"> • Store location. • Types of products for each store. • Quantity of products for each store. • Delivery date and time. <p>2.3 Stock allocation and replenishment issues which includes:</p> <ul style="list-style-type: none"> • Defect items. • Late delivery. • Out of stock. • Warranty and guarantee. <p>2.4 Stock allocation status report content which includes:</p>	<p>2.1 Liaise with retail stores on logistics and order delivery.</p> <p>2.2 Handle stock allocation and replenishment issues.</p> <p>2.3 Report stock allocation status.</p>	<p><u>ATTITUDE</u></p> <p>2.1 Demonstrate teamwork in stock allocation activities.</p> <p>2.2 Communicate effectively with retail and warehouse personnel.</p> <p>2.3 Pay attention to stock allocation details.</p> <p>2.4 Demonstrate good time management in handling stock allocation.</p> <p>2.5 Fair and objective in stock allocation.</p> <p>2.6 Resourceful in handling stock allocation problems.</p> <p><u>SAFETY</u></p> <p>2.1 Comply with workplace safety requirements.</p> <p>2.2 Maintain product information confidentiality.</p>	<p><u>COGNITIVE DOMAIN</u></p> <p>2.1 Store fashion stock allocation explained.</p> <p>2.2 Store fashion stock allocation arrangement described.</p> <p>2.3 Stock allocation and replenishment issues explained.</p> <p>2.4 Stock allocation status report contents described.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>2.1 Logistics and order delivery quantity and schedule followed up with retail stores based on stock allocation plan.</p> <p>2.2 Stock allocation and replenishment issues handled in collaboration with retail and warehouse departments according to company guidelines.</p> <p>2.3 Stock allocation status reported for further action.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Store fashion stock allocation arrangement checklist. • Feedback (related issue, defect item). • Recommendations. 		<p>2.3 Comply with travelling safety guidelines.</p> <p><u>ENVIRONMENT</u></p> <p>2.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p><u>AFFECTIVE DOMAIN</u></p> <p>2.1 Teamwork demonstrated in performing stock allocation activities.</p> <p>2.2 Effective communication with retail and warehouse personnel applied.</p> <p>2.3 Attention to stock allocation details demonstrated.</p> <p>2.4 Good time management in handling stock allocation applied.</p> <p>2.5 Stock allocated fairly and objectively.</p> <p>2.6 Stock allocation problems handled in a resourceful manner.</p> <p>2.7 Workplace safety requirements complied.</p> <p>2.8 Product information confidentiality maintained.</p> <p>2.9 Travelling safety guidelines complied.</p> <p>2.10 5R practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
3. Collaborate on fashion promotion activities.	3.1 Fashion products promotion strategies which include: <ul style="list-style-type: none"> • Discounts. • Exclusive sales. • Cross-buying. • Loyalty programme. 3.2 Sustainable fashion which includes: <ul style="list-style-type: none"> • Material. • Packaging. • Ethical practices. • Brand message. 3.3 Fashion promotion collaboration partners which include: <ul style="list-style-type: none"> • Marketing department. • Retail department. • Brand collaboration. • Visual merchandising department (display). 	3.1 Propose fashion products promotion strategies. 3.2 Assist fashion products promotion activities. 3.3 Compile fashion promotion performance data.	<u>ATTITUDE</u> 3.1 Demonstrate teamwork in promotion activities. 3.2 Communicate effectively with fashion promotion team. 3.3 Pay attention to promotion activities details. 3.4 Demonstrate good promotion activities time management. 3.5 Resourceful in promotion activities. <u>SAFETY</u> 3.1 Comply with workplace safety requirements. 3.2 Maintain product information confidentiality. 3.3 Comply with travelling safety guidelines.	<u>COGNITIVE DOMAIN</u> 3.1 Fashion products promotion strategies described. 3.2 Sustainable fashion explained. 3.3 Fashion promotion collaboration partners listed. 3.4 Fashion promotion performance data explained. <u>PSYCHOMOTOR DOMAIN</u> 3.1 Fashion products promotion strategies such as discounts, exclusive sales, cross-buying and loyalty programmes proposed and submitted for approval. 3.2 Fashion products promotion approved activities carried out in collaboration with marketing and retail teams.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	3.4 Fashion promotion performance data which includes: <ul style="list-style-type: none"> • Sales statistics. • Effectiveness of promotion activities. • Overall feedback. • Commercial strategy. 		<u>ENVIRONMENT</u> 3.1 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle). 3.2 Advocate sustainable fashion.	3.3 Fashion promotion sales performance data compiled and reported for further action. <u>AFFECTIVE DOMAIN</u> 3.1 Teamwork demonstrated in carrying out promotion activities. 3.2 Effective communication with promotion team applied. 3.3 Attention to promotion activities details demonstrated. 3.4 Good promotion activities time management applied. 3.5 Resourcefulness in carrying out promotion activities demonstrated. 3.6 Workplace safety requirements complied. 3.7 Product information confidentiality maintained. 3.8 Travelling safety guidelines complied.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
				3.9 5R practised in carrying out tasks. 3.10 Sustainable fashion advocated.

Employability Skills

Core Abilities

- Please refer NCS- Core Abilities latest edition.

Social Values & Social Skills

- Please refer Handbook on Social Skills and Social Values in Technical Education and Vocational Training.

References for Learning Material Development

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- 13 Werner, J., Braatz, D., Semburg, S. (2022). *For the Love of Bags*. Teneues Publishing; Multilingual edition. Germany. ISBN – 9783961714001.

15.6 Provide fashion styling assistance.

SECTION	(G) Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles		
GROUP	(477) Retail sale of other goods in specialised stores		
AREA	Fashion Retail Merchandising		
NOSS TITLE	Fashion Retail Merchandising		
COMPETENCY UNIT TITLE	Provide fashion styling assistance.		
LEARNING OUTCOMES	<p>The learning outcomes of this competency are to enable trainees to provide styling advice on selecting the most appropriate combinations of apparel, fashion accessories, footwear and fashion leather goods for specific seasons, fashion concepts or festivities that are aesthetically pleasing and suitable for the occasion and environment and most importantly that match target market personality, preferences, lifestyle and budget.</p> <p>Upon completion of this competency unit, trainees should be able to:</p> <ol style="list-style-type: none"> 1. Assist fashion seasonal styling. 2. Assist fashion concept styling. 3. Assist fashion festive styling. 		
TRAINING PREREQUISITE (SPECIFIC)	Not available.		
CU CODE	G477-001-3:2023-C06	NOSS LEVEL	Three (3)

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
1. Assist fashion seasonal styling.	1.1 Fashion styling which includes: <ul style="list-style-type: none"> • Definition. • Purpose. • Benefits. 	1.1 Identify fashion seasonal styling requirements. 1.2 Select seasonal fashion products.	<u>ATTITUDE</u> 1.1 Practise customer-driven styling. 1.2 Resourceful in finding fashion information.	<u>COGNITIVE DOMAIN</u> 1.1 Fashion styling explained. 1.2 Seasonal fashion explained. 1.3 Fashion seasonal styling elements described.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<p>1.2 Seasonal fashion which includes:</p> <ul style="list-style-type: none"> • The four seasons. • Season-relevant clothing and accessories. • Seasonal fashion trends. <p>1.3 Fashion seasonal styling elements which include:</p> <ul style="list-style-type: none"> • Design. • Theme. • Colour forecast. • Trend. • Silhouette. • Cutlines. • Material. <p>1.4 Fashion seasonal styling requirements which include:</p>	<p>1.3 Mix-and-match seasonal fashion products.</p> <p>1.4 Propose fashion seasonal styling.</p> <p>1.5 Implement approved fashion seasonal styling.</p>	<p>1.3 Pay attention to product details and quality.</p> <p>1.4 Communicate fashion seasonal styling information effectively.</p> <p><u>SAFETY</u></p> <p>1.1 Comply with workplace safety requirements.</p> <p>1.2 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>1.1 Advocate sustainable fashion.</p> <p>1.2 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>1.4 Fashion seasonal styling requirements explained.</p> <p>1.5 Seasonal fashion mix-and-match guidelines explained.</p> <p>1.6 Sustainable fashion explained.</p> <p><u>PSYCHOMOTOR DOMAIN</u></p> <p>1.1 Fashion style, trend and customers' buying behaviour and preferences identified according to type of season.</p> <p>1.2 Fashion products selected according to seasonal fashion style, trends and customer preferences.</p> <p>1.3 Apparel, fashion accessories, footwear and fashion leather goods combined according to fashion mix-and-match guidelines and seasonal trends.</p> <p>1.4 Fashion seasonal styling proposed with justifications and amendments made, if required.</p> <p>1.5 Fashion seasonal styling implemented upon approval.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Fashion style. • Customer character. • Fashion trend. • Customers' buying behaviour and preferences. • Fashion history. <p>1.5 Seasonal fashion mix-and-match guidelines which includes:</p> <ul style="list-style-type: none"> • Combination of different fashion items. • Colour combination. • Selection of material. 			<p><u>AFFECTIVE DOMAIN</u></p> <p>1.1 Customer-driven styling practised.</p> <p>1.2 Resourcefulness in finding fashion information demonstrated.</p> <p>1.3 Attention to product details and quality demonstrated.</p> <p>1.4 Fashion seasonal styling information communicated effectively.</p> <p>1.5 Workplace safety requirements complied.</p> <p>1.6 Product information confidentiality maintained.</p> <p>1.7 Sustainable fashion advocated.</p> <p>1.8 5R practised in carrying out tasks.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Fashion products care. <p>1.6 Sustainable practices in fashion which includes:</p> <ul style="list-style-type: none"> • Fabric from renewable crops. • Natural dyes. • Recycled raw materials. • Redesign and repurpose fashion. • Material, packaging. • Sustainable procurement for purchasing activities. • Production house that applies 			

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	circular economy. <ul style="list-style-type: none"> • Environmentally friendly waste disposal. • Digital/ Paperless records. 			
2. Assist fashion concept styling.	2.1 Types of fashion concept which includes: <ul style="list-style-type: none"> • Casual wear. • Sportswear. • Office wear. • Evening wear. • Bridal wear. • Undergarments. • Ethnic wear. 2.2 Fashion concept styling elements which include: <ul style="list-style-type: none"> • Design. • Theme. 	2.1 Identify fashion concept styling requirements. 2.2 Select fashion products. 2.3 Mix-and-match fashion products. 2.4 Propose fashion concept styling. 2.5 Implement approved fashion concept styling.	<u>ATTITUDE</u> 2.1 Practise customer-driven styling. 2.2 Resourceful in finding fashion information. 2.3 Pay attention to product details and quality. 2.4 Communicate fashion concept styling information effectively. <u>SAFETY</u> 2.1 Comply with workplace safety requirements.	<u>COGNITIVE DOMAIN</u> 2.1 Types of fashion concept explained. 2.2 Fashion concept styling elements described. 2.3 Fashion concept styling requirements explained. 2.4 Concept fashion mix-and-match guidelines explained. <u>PSYCHOMOTOR DOMAIN</u> 2.1 Fashion style, trend and customers' buying behaviours and preferences identified according to specified fashion concept. 2.2 Fashion products selected according to fashion concept

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Colour forecast. • Trend. • Silhouette. • Cutlines. • Material. <p>2.3 Fashion concept styling requirements which include:</p> <ul style="list-style-type: none"> • Customers' buying behaviour and preferences. • Customer character. • Fashion trend. • Fashion style. • Fashion history. <p>2.4 Concept fashion mix-and-match guidelines which include:</p>		<p>2.2 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>2.1 Advocate sustainable fashion.</p> <p>2.2 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>style, trends and customer preferences.</p> <p>2.3 Apparel, fashion accessories, footwear and fashion leather goods combined according to fashion mix-and-match guidelines and concept.</p> <p>2.4 Fashion concept styling proposed with justifications and amendments made, if required.</p> <p>2.5 Fashion concept styling implemented upon approval.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>2.1 Customer-driven styling practised.</p> <p>2.2 Resourcefulness in finding fashion information demonstrated.</p> <p>2.3 Attention to product details and quality demonstrated.</p> <p>2.4 Fashion concept styling information communicated effectively.</p> <p>2.5 Workplace safety requirements complied.</p> <p>2.6 Product information confidentiality maintained.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Combination of different fashion items. • Colour combination. • Selection of material. • Fashion products care. 			2.7 Sustainable fashion advocated. 2.8 5R practised in carrying out tasks.
3. Assist fashion festive styling.	3.1 Festival fashion which includes: <ul style="list-style-type: none"> • Types of festivities (which includes Hari Raya, Chinese New Year, Deepavali, Christmas). • Festival-relevant clothing and accessories. 	3.1 Identify fashion festive styling requirements. 3.2 Select festive fashion products. 3.3 Mix-and-match festive fashion products. 3.4 Propose fashion festive styling. 3.5 Implement approved fashion festive styling.	<u>ATTITUDE</u> 3.1 Practise customer-driven styling. 3.2 Resourceful in finding fashion information. 3.3 Pay attention to product details and quality. 3.4 Communicate fashion festive styling information effectively. <u>SAFETY</u>	<u>COGNITIVE DOMAIN</u> 3.1 Festival fashion explained. 3.2 Fashion festive styling elements described. 3.3 Fashion festive styling requirements explained. 3.4 Festival fashion mix-and-match guidelines explained. <u>PSYCHOMOTOR DOMAIN</u> 3.1 Fashion style, trend and customers' buying behaviours and preferences identified according to type of festivity.

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Festival fashion trends. <p>3.2 Fashion festive styling elements which include:</p> <ul style="list-style-type: none"> • Design. • Theme. • Colour forecast. • Trend. • Silhouette. • Cutlines. • Material. <p>3.3 Fashion festive styling requirements which include:</p> <ul style="list-style-type: none"> • Customers' buying behaviour and preferences. • Customer character. • Fashion trend. 		<p>3.1 Comply with workplace safety requirements.</p> <p>3.2 Maintain product information confidentiality.</p> <p><u>ENVIRONMENT</u></p> <p>3.1 Advocate sustainable fashion.</p> <p>3.2 Practise 5R (Refuse, Reduce, Reuse, Repurpose and Recycle).</p>	<p>3.2 Fashion products selected according to festive fashion style, trends and customer preferences.</p> <p>3.3 Apparel, fashion accessories, footwear and fashion leather goods combined according to fashion mix-and-match guidelines and festive trends.</p> <p>3.4 Fashion festive styling proposed with justifications and amendments made, if required.</p> <p>3.5 Fashion festive styling implemented upon approval.</p> <p><u>AFFECTIVE DOMAIN</u></p> <p>3.1 Customer-driven styling practised.</p> <p>3.2 Resourcefulness in finding fashion information demonstrated.</p> <p>3.3 Attention to product details and quality demonstrated.</p> <p>3.4 Fashion festive styling information communicated effectively.</p> <p>3.5 Workplace safety requirements complied.</p>

WORK ACTIVITIES	RELATED KNOWLEDGE	RELATED SKILLS	ATTITUDE/ SAFETY/ ENVIRONMENT	ASSESSMENT CRITERIA
	<ul style="list-style-type: none"> • Fashion style. • Fashion history. 3.4 Festival fashion mix-and-match guidelines which include: <ul style="list-style-type: none"> • Combination of different fashion items. • Colour combination. • Selection of material. • Fashion products care. 			3.6 Product information confidentiality maintained. 3.7 Sustainable fashion advocated. 3.8 5R practised in carrying out tasks.

Employability Skills

Core Abilities

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Social Values & Social Skills

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16. Delivery Mode

The following are the **recommended** training delivery modes: -

KNOWLEDGE	SKILL
<ul style="list-style-type: none"> • Lecture • Group discussion • E-learning, self-paced • E-learning, facilitate • Case study or Problem based learning (PBL) • Self-paced learning, non-electronic • One-on-one tutorial • Shop talk • Seminar 	<ul style="list-style-type: none"> • Demonstration • Simulation • Project • Scenario based training (SBT) • Role play • Coaching • Observation • Mentoring

Skills training and skills assessment of trainees should be implemented in accordance with TEM requirements and actual situation.

17. Tools, Equipment and Materials (TEM)

FASHION RETAIL MERCHANDISING

LEVEL 3

CU	CU CODE	COMPETENCY UNIT TITLE
C01	G477-001-3:2023-C01	Collate fashion retail merchandising data.
C02	G477-001-3:2023-C02	Perform fashion products specifications checking activities.
C03	G477-001-3:2023-C03	Perform fashion merchandising inventory control.
C04	G477-001-3:2023-C04	Perform fashion visual merchandising.
C05	G477-001-3:2023-C05	Perform fashion retail operation support functions.
C06	G477-001-3:2023-C06	Provide fashion styling assistance.

* Items listed refer to TEM's **minimum requirement** for skills delivery only.

NO.	ITEM*	RATIO (TEM : Trainees or AR = As Required)					
		C01	C02	C03	C04	C05	C06
A. Tools							
1	Angle finder		1:1		1:1	1:1	1:1
2	Colour swatch		1:1		1:1	1:1	1:1
3	Cutting mat				1:5		
4	Display tools (hangers, railings, hooks)		AR		AR	AR	AR
5	Dust roller		1:1		1:1	1:1	1:1
6	Measuring tape		1:1		1:1	1:1	1:1
7	Price point holder (POP holder)				AR	AR	
8	Sewing kit		1:1		1:1	1:1	1:1
9	Stainless ruler		1:1		1:1	1:1	1:1
10	Straight edge tools		1:1		1:1	1:1	1:1

NO.	ITEM*	RATIO (TEM : Trainees or AR = As Required)					
		C01	C02	C03	C04	C05	C06
B. Equipment							
1	Computer (including media editing applications)	1:1	1:1	1:1	1:1	1:1	1:1
2	Display pedestal		1:2		1:2	1:2	1:2
3	Display platform		1:5		1:5	1:5	1:5
4	Display racks		1:5		1:5	1:5	1:5
5	Mannequin		1:1		1:1	1:1	1:1
6	Mirror		1:5		1:5	1:5	1:5
7	Printer	1:25	1:25	1:25	1:25	1:25	1:25
8	Stand garment steamer iron		1:5		1:5	1:5	1:5
9	Steam iron and ironing board		1:5		1:5	1:5	1:5
10	Tailor dummy		1:1		1:1	1:1	1:1
11	Trolley		1:5		1:5	1:5	1:5
C. Materials							
1	Cable ties		AR	AR	AR	AR	AR
2	Display materials (tagging, garment bags, packing materials)		AR		AR	AR	AR
3	Plastic bags		AR	AR	AR	AR	AR
4	Sample display checklist				1:1	1:1	
5	Sample fashion catalogue			1:1			
6	Sample fashion inventory list			1:1			
7	Sample circulation floor layout plan				1:1	1:1	
8	Sample layout plan				1:1	1:1	
9	Sample planogram				1:1	1:1	
10	Sample SKU list			1:1			
11	Sample size chart		1:1		1:1		1:1
12	Sample technical pack		1:1				
13	Sample technical drawing		1:1				
14	Shoe last		AR		AR	AR	AR

NO.	ITEM*	RATIO (TEM : Trainees or AR = As Required)					
		C01	C02	C03	C04	C05	C06
15	Silica gel		AR	AR	AR	AR	AR
16	Stationery		AR	AR	AR	AR	AR
17	Variety of apparel		AR	AR	AR	AR	AR
18	Variety of display decorations				AR	AR	AR
19	Variety of fashion accessories		AR	AR	AR	AR	AR
20	Variety of fashion leather goods		AR	AR	AR	AR	AR
21	Variety of footwear		AR	AR	AR	AR	AR
22	Variety of natural and synthetic materials		AR	AR	AR	AR	AR
23	Window display stickers				AR	AR	AR

18. Competency Weightage

The following table shows the percentage of training priorities based on consensus made by the Standard Development Committee (SDC).

FASHION RETAIL MERCHANDISING

LEVEL 3

CU CODE	COMPETENCY UNIT TITLE	COMPETENCY UNIT WEIGHTAGE	WORK ACTIVITIES	WORK ACTIVITIES WEIGHTAGE
G477-001-3:2023-C01	Collate fashion retail merchandising data.	15%	1. Compile apparel product database.	25%
			2. Compile fashion accessories product database .	25%
			3. Compile footwear product database.	25%
			4. Compile fashion leather goods product database.	25%
G477-001-3:2023-C02	Perform fashion products specifications checking activities.	20%	1. Coordinate apparel specifications checking activities.	25%
			2. Coordinate fashion accessories specifications checking activities.	25%
			3. Coordinate footwear specifications checking activities.	25%
			4. Coordinate fashion leather goods specifications checking activities.	25%
G477-001-3:2023-C03	Perform fashion merchandising inventory control.	15%	1. Handle fashion product Stock Keeping Unit (SKU).	30%
			2. Monitor fashion products stock level.	30%
			3. Catalogue fashion products inventory.	40%

CU CODE	COMPETENCY UNIT TITLE	COMPETENCY UNIT WEIGHTAGE	WORK ACTIVITIES	WORK ACTIVITIES WEIGHTAGE
G477-001-3:2023-C04	Perform fashion visual merchandising.	15%	1. Set up apparel product visual merchandising.	25%
			2. Set up fashion accessories visual merchandising.	25%
			3. Set up footwear visual merchandising.	25%
			4. Set up fashion leather goods visual merchandising.	25%
G477-001-3:2023-C05	Perform fashion retail operation support functions.	15%	1. Monitor fashion visual merchandising.	30%
			2. Track store fashion stock allocation.	40%
			3. Collaborate on fashion promotion activities.	40%
G477-001-3:2023-C06	Provide fashion styling assistance.	20%	1. Assist fashion seasonal styling.	30%
			2. Assist fashion concept styling.	40%
			3. Assist fashion festive styling.	30%
TOTAL PERCENTAGE (CORE COMPETENCY)		100%		

APPENDICES
NATIONAL OCCUPATIONAL SKILLS STANDARD (NOSS) FOR:
FASHION RETAIL MERCHANDISING
LEVEL 3

19. Appendices

19.1 Appendix A: Competency Profile Chart For Teaching & Learning (CPC_{PdP})

i. CU to CU_{PdP} Correlation

SECTION	(G) WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES		
GROUP	(477) RETAIL SALE OF OTHER GOODS IN SPECIALISED STORES		
AREA	FASHION RETAIL MERCHANDISING		
NOSS TITLE	FASHION RETAIL MERCHANDISING		
NOSS LEVEL	THREE (3)	NOSS CODE	G477-001-3:2023

CU CODE	CU TITLE	CU _{PdP} TITLE For Teaching & Learning
G477-001-3:2023-C01	COLLATE FASHION RETAIL MERCHANDISING DATA	FASHION RETAIL MERCHANDISING DATA COLLATION
G477-001-3:2023-C02	PERFORM FASHION PRODUCTS SPECIFICATIONS CHECKING ACTIVITIES	FASHION PRODUCTS SPECIFICATIONS CHECKING COORDINATION
G477-001-3:2023-C03	PERFORM FASHION MERCHANDISING INVENTORY CONTROL	FASHION MERCHANDISING INVENTORY CONTROL
G477-001-3:2023-C04	PERFORM FASHION VISUAL MERCHANDISING	FASHION VISUAL MERCHANDISING
G477-001-3:2023-C05	PERFORM FASHION RETAIL OPERATION SUPPORT FUNCTIONS	FASHION RETAIL OPERATIONS SUPPORT FUNCTIONS
G477-001-3:2023-C06	PROVIDE FASHION STYLING ASSISTANCE	RETAIL FASHION STYLING

ii. Competency Profile Chart for Teaching & Learning (CPC_{PaP})

SECTION	(G) WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES		
GROUP	(477) RETAIL SALE OF OTHER GOODS IN SPECIALISED STORES		
AREA	FASHION RETAIL MERCHANDISING		
NOSS TITLE	FASHION RETAIL MERCHANDISING		
NOSS LEVEL	THREE (3)	NOSS CODE	G477-001-3:2023

←COMPETENCY UNIT→		←WORK ACTIVITIES→			
CORE	FASHION RETAIL MERCHANDISING DATA COLLATION	COMPILE APPAREL PRODUCT DATABASE	COMPILE FASHION ACCESSORIES PRODUCT DATABASE	COMPILE FOOTWEAR PRODUCT DATABASE	COMPILE FASHION LEATHER GOODS PRODUCT DATABASE
	G477-001-3:2023-C01	G477-001-3:2023- C01-W01	G477-001-3:2023- C01-W02	G477-001-3:2023- C01-W03	G477-001-3:2023- C01-W04
	FASHION PRODUCTS SPECIFICATIONS CHECKING COORDINATION	COORDINATE APPAREL SPECIFICATIONS CHECKING ACTIVITIES	COORDINATE FASHION ACCESSORIES SPECIFICATIONS CHECKING ACTIVITIES	COORDINATE FOOTWEAR SPECIFICATIONS CHECKING ACTIVITIES	COORDINATE FASHION LEATHER GOODS SPECIFICATIONS CHECKING ACTIVITIES
	G477-001-3:2023-C02	G477-001-3:2023- C02-W01	G477-001-3:2023- C02-W02	G477-001-3:2023- C02-W03	G477-001-3:2023- C02-W04

←COMPETENCY UNIT→		←WORK ACTIVITIES→				
CORE	<p>FASHION MERCHANDISING INVENTORY CONTROL</p>	<p>HANDLE FASHION PRODUCT STOCK KEEPING UNIT (SKU)</p>	<p>MONITOR FASHION PRODUCTS STOCK LEVEL</p>	<p>CATALOGUE FASHION PRODUCTS INVENTORY</p>		
	<p>G477-001-3:2023-C03</p>	<p>G477-001-3:2023-C03-W01</p>	<p>G477-001-3:2023-C03-W02</p>	<p>G477-001-3:2023-C03-W03</p>		
	<p>FASHION VISUAL MERCHANDISING</p>	<p>SET UP APPAREL PRODUCT VISUAL MERCHANDISING</p>	<p>SET UP FASHION ACCESSORIES VISUAL MERCHANDISING</p>	<p>SET UP FOOTWEAR VISUAL MERCHANDISING</p>	<p>SET UP FASHION LEATHER GOODS VISUAL MERCHANDISING</p>	
<p>G477-001-3:2023-C04</p>	<p>G477-001-3:2023-C04-W01</p>	<p>G477-001-3:2023-C04-W02</p>	<p>G477-001-3:2023-C04-W03</p>	<p>G477-001-3:2023-C04-W04</p>		
<p>FASHION RETAIL OPERATIONS SUPPORT FUNCTIONS</p>	<p>MONITOR FASHION VISUAL MERCHANDISING</p>	<p>TRACK STORE FASHION STOCK ALLOCATION</p>	<p>COLLABORATE ON FASHION PROMOTION ACTIVITIES</p>			
<p>G477-001-3:2023-C05</p>	<p>G477-001-3:2023-C05-W01</p>	<p>G477-001-3:2023-C05-W02</p>	<p>G477-001-3:2023-C05-W03</p>			

←COMPETENCY UNIT→		←WORK ACTIVITIES→		
CORE	RETAIL FASHION STYLING	ASSIST FASHION SEASONAL STYLING	ASSIST FASHION CONCEPT STYLING	ASSIST FASHION FESTIVE STYLING
	G477-001-3:2023-C06	G477-001-3:2023- C06-W01	G477-001-3:2023- C06-W02	G477-001-3:2023- C06-W03

Notes:

CPC_{PdP} is meant to be used in Teaching and Learning context which is generated by conversion of the action verb in the CU Title to a noun in the CU_{PdP} Title from the given CPC sets.

19.2 Appendix B: Element Content Weightage

OSH - OCCUPATIONAL SAFETY AND HEALTH
SD - SUSTAINABLE DEVELOPMENT
M&A - MANAGEMENT AND ADMINISTRATION
IT - INDUSTRY TECHNOLOGICAL ADVANCES

FASHION RETAIL MERCHANDISING LEVEL 3

CU CODE	CU TITLE	ELEMENT CONTENT WEIGHTAGE			
		OSH	SD	M&A	IT
G477-001-3:2023-C01	Collate fashion retail merchandising data	10%	20%	10%	30%
G477-001-3:2023-C02	Perform fashion products specifications checking activities.	25%	20%	25%	15%
G477-001-3:2023-C03	Perform fashion merchandising inventory control.	10%	10%	10%	20%
G477-001-3:2023-C04	Perform fashion visual merchandising.	20%	15%	20%	15%

CU CODE	CU TITLE	ELEMENT CONTENT WEIGHTAGE			
		OSH	SD	M&A	IT
G477-001-3:2023-C05	Perform fashion retail operation support functions.	25%	15%	25%	10%
G477-001-3:2023-C06	Provide fashion styling assistance.	10%	20%	10%	10%
TOTAL ELEMENT CONTENT WEIGHTAGE		100%	100%	100%	100%
NOTES		C02 and C05 have the highest weightage as these two CUs involve travelling to visit vendors and retail stores.	C01, C02 and C06 have the highest weightage as these CUs include advocacy of sustainable fashion.	C02 and C05 has the highest weightage as these 2CUs include activities that require coordination of work tasks involving internal and external stakeholders.	C01 has the highest weightage as it involves the use of database and data processing software applications.